### Important August 2019 Dates:

- **August 7**  
  HS Marching Band and Kickline Social 4-9 P.M.

- **August 12-16**  
  HS Band/Kickline Camp 4-9 P.M.

- **August 19**  
  Varsity and JV Football Begin

- **August 21**  
  Freshman Buddies Training

- **August 22**  
  Board of Education Meeting 7:30 P.M. @ EMS Library

- **August 26**  
  All Other HS Fall Sports Begin

- **August 27**  
  New Teacher Orientation
  - Boyd Grade 3 Orientation
    - Last Names A-L: 10 A.M.
    - Last Names M-Z: 11:15 A.M.

### Important September 2019 Dates:

- **September 1**  
  HS Underclassmen School Pictures/HS Senior Picture Retake

- **September 2**  
  EMS Back to School Night 6 P.M.

- **September 3**  
  EMS Back to School Social 5-7 P.M.

- **September 4-5**  
  Boyd PBIS Assembly 9:30 A.M.
  - High School Student Assemblies
    - Grade 10: Period 3
    - Grade 11: Period 9

- **September 6**  
  High School Senior Parent College Night 6-6:45 P.M.
  - High School Board to School Night 7 P.M.
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</table>
|        |        | Boyd Back to School Night 5:30-8 P.M.  
        |        | High School Financial Aid Night 7 P.M.  
        |        | High School AIS Night 6 P.M.  
        |        | Boyd Back to School Night 5:30-8 P.M.  
        |        |        | EMS PTA Meeting 7 P.M.  
        |        | EMS Cafeteria  
        |        | EMS ENL Parent Meeting 7:45 A.M. & AIS Parent Meeting 8:15 A.M.  
        |        | EMS ENL Parent Meeting 7:45 A.M. & AIS Parent Meeting 8:15 A.M.  
        |        | EMS ENL Parent Meeting 7:45 A.M. & AIS Parent Meeting 8:15 A.M.  
        |        | EMS ENL Parent Meeting 7:45 A.M. & AIS Parent Meeting 8:15 A.M.  
| 15     | 16     | 17      | 18        | 19       | 20     | 21       |
|        |        | Harley Back to School Night 6-6:45 P.M.  
        |        | Harley Back to School Night 6-6:45 P.M.  
        |        | Boyd Back to School Night 5:30-8 P.M.  
        |        | Boyd Back to School Night 5:30-8 P.M.  
        |        | Boyd Back to School Night 5:30-8 P.M.  
| 22     | 23     | 24      | 25        | 26       | 27     | 28       |
|        | Rosh Hashanah Begins at Sundown  
        |        |        | Rosh Hashanah Schools Closed  
        |        |        | No Athletic Contests  
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**Dates may change; verify details before an event by calling the school or visiting our website at www.elwood.k12.ny.us**
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<td>15 Columbus Day Schools Closed</td>
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<td>16 Newsday Marching Band Festival @ Mitchel Field</td>
<td>17 PSAT Testing SEPTA Meeting 7:30 P.M. @ HS Library</td>
<td>18 Harley School Photos High School Blood Drive</td>
<td>High School Pep Rally High School Homecoming Parade: 11:30 A.M. Game: 1:30 P.M.</td>
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<td>Harley/Boyd First Aid Class</td>
<td>High School College Consortium 12-2 P.M. @ HS Gymnasium</td>
<td>High School PTSA Meeting Time TBD</td>
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<td>Boyd PTA Halloween Party Grade 3: 4-5 P.M. Grades: 4 &amp; 5: 5:30-6:45 P.M. EMS Halloween Social 6-7:30 P.M.</td>
<td>High School Homecoming (Rain Date)</td>
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<tr>
<td>EMS Early Winter Sports Begin</td>
<td>Superintendent's Conference Day Staff Only</td>
<td>EMS Picture Retake Day</td>
<td>High School NYSCAME/SCMEA All-County 3-7 P.M.</td>
<td>Harley/Boyd ENL Night 6 P.M.</td>
<td>EMS PTA Meeting 9 A.M. @ EMS Cafe</td>
<td>NerdCampLI Teachers 8 A.M.-2 P.M. Students 2-3 P.M.</td>
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- **EMS Picture Retake Day**
- **Superintendent's Conference Day Staff Only**
- **High School NYSCAME/SCMEA All-County 3-7 P.M.**
- **Harley/Boyd PTA Barnes & Noble Day**
- **High School Senior Class Breakfast/Pictures 7:30 A.M.**
- **Music Sponsors Bingo Night 7 P.M. @ Boyd**

**NATURAL HELPERS WEEKEND**

**NAIME ALL-NATIONAL MUSIC FESTIVAL**
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<tr>
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<td>Veterans' Day</td>
<td>High School WINTER SPORTS</td>
<td>SEPTA Meeting 10 A.M. @ Elwood</td>
<td>Boyd School Photo Retakes</td>
<td>NYSCAME/SCMEA All-County</td>
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<td>Schools Closed</td>
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<td>Rehearsal 9 A.M.-1 P.M.</td>
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<td>High School Fall</td>
<td>High School “Road Map to</td>
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<td>Concert 7:30 P.M.</td>
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<td>Athletic Awards 7 P.M.</td>
<td>College and Career Readiness”</td>
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<td>PTA Reflections</td>
<td>Elwood Music Sponsors</td>
<td>EMS ENL Family Thanksgiving</td>
<td>Harley Photo Retake Day</td>
<td>High School Senior</td>
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<td>Showcase 7 P.M.</td>
<td>Meeting 7 P.M. @ HS</td>
<td>Celebration 5:30-7 P.M. @</td>
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<td>Class Holiday Vendor</td>
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<td>@ HS Cafeteria</td>
<td>Faculty Room</td>
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<td>Fair 10 A.M.-3 P.M.</td>
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**Board of Education Meetings may be relocated to the Middle School Auditorium depending on expected turnout. Location changes will be posted on the district website.**

### December

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<tr>
<td>PTA Council/All Unit Holiday Meeting 7:30 P.M. @ EMS Cafeteria ALL ARE WELCOME!</td>
<td>Incoming Freshman Parent/Student Open House 7 P.M. @ HS Auditorium</td>
<td>Harley/Boyd PTA Meeting 9:30 A.M. @ Boyd</td>
<td>Boyd Dismissal 11:10 A.M. Harley Dismissal 12:20 P.M.</td>
<td>High School Head Start Party 3 P.M. @ HS Cafeteria</td>
<td>Harley &amp; Boyd End of First Trimester Harley Grade 2 Winter Concert Harley/Boyd Family Fun Night</td>
<td>EMS PTA Barnes &amp; Noble Fundraising Day 10-4 P.M.</td>
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<td><strong>BOYD PTA HOLIDAY BOUTIQUE</strong></td>
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<td>Boyd Winter Concert 7 P.M. @ EMS</td>
<td>College Information Night @ HS Auditorium 7 P.M.</td>
<td>High School Winter Concert #2 (Band) 7 P.M.</td>
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**BOYD PARP WEEK**

**HIGH SCHOOL HOLIDAY HAPPENINGS**

- First Night of Hanukkah
- Christmas Eve
- Christmas Day
- Kwanzaa

**Winter Recess – Schools Closed**

- Last Night of Hanukkah
- New Year's Eve

**Winter Recess – Schools Closed**
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<tr>
<td>LISFA Secondary Concert 1 P.M.</td>
<td>Dr. Martin Luther King Jr. Day Schools Closed</td>
<td>EMS LATE WINTER SPORTS BEGIN</td>
<td>SEPTA Meeting 10 A.M. @ Elwood Public Library</td>
<td>Grades K-8 STEAM Night 4:30-7 P.M. @ EMS</td>
<td>Boyd Dr. Martin Luther King Jr. Assembly 9 A.M.</td>
<td>LISFA Intermediate Rehearsal 4-8 P.M.</td>
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<td>HIGH SCHOOL MIDTERM REGENTS EXAMS</td>
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<td>LISFA Intermediate Concert @ Northport H.S.</td>
<td>Elwood Music Sponsors Harley/Boyd Talent Show Rehearsal 4-6 P.M. @ HS Auditorium</td>
<td>Elwood Music Sponsors Harley/Boyd Talent Show Rehearsal 4-6 P.M. @ HS Auditorium</td>
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<td>Board of Education Meeting/Budget Workshop #1 7:30 P.M. @ EMS Library</td>
<td>Elwood Music Sponsors Harley/Boyd Talent Show 7 P.M. @ HS Auditorium</td>
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**FEBRUARY**

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<td><strong>Kindergarten Registration Begins (By Appointment)</strong></td>
<td><strong>High School Music Department Exchange Concert</strong></td>
<td><strong>High School Orchestra Exchange Program (Snow Date)</strong></td>
<td><strong>SEPTA Bowling Fundraiser 8 P.M. @ Bowlero Commack</strong></td>
<td><strong>ACT Testing</strong></td>
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**MARCH 2020**

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<td>PTA Council Meeting 9:30 A.M. @ District Office Conference Room</td>
<td>EMS Blue and White Challenge</td>
<td>Harley Special Person’s Dance 5-7 P.M.</td>
<td>Harley 100th Day of School Celebration</td>
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- **Mid-Winter Recess – Schools Closed**
- **High School Theater - Tech Week @ HS Auditorium**
- **High School Volleyball-a-Thon (Family & Friends) 6:30 P.M.**
- **HS/MS End of Third Progress Period**
- **Boyd PTA Snowflake Dance 5-6:30 P.M.**
### MARCH

Dates may change; verify details before an event by calling the school or visiting our website at www.elwood.k12.ny.us

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<td>High School Musical Dress Rehearsal</td>
<td>High School Musical Dress Rehearsal</td>
<td>Harley/Boyd PTA Meeting 7:30 P.M. @ Harley</td>
<td>Board of Education Work Session/Budget Workshop #3 7:30 P.M. @ EMS Library</td>
<td>High School Musical 7 P.M. @ HS Auditorium</td>
<td>SCMEA Div. I, II, III Rehearsal and Div. II Concert</td>
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<td>SEPTA Meeting 7:30 P.M. @ HS Library</td>
<td>High School Musical: Senior Citizen Performance 6:30 P.M. @ HS Auditorium</td>
<td>High School Musical 7 P.M. @ HS Auditorium</td>
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<td>HIGH SCHOOL SPRING SPORTS BEGIN</td>
<td>EMS PTA Meeting 9 A.M. @ EMS Cafeteria</td>
<td>High School Blood Drive</td>
<td>High School Elwoodstock Dress Rehearsal 3-9 P.M. @ HS Auditorium</td>
<td>SCMEA Div. I, II, III Rehearsal</td>
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<td>Harley/Boyd CPR Class 7 P.M. @ Harley Library</td>
<td>High School Senior Fashion Show @ HS Cafeteria</td>
<td>High School Winter Varsity Athletic Awards 7 P.M.</td>
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<td>SCMEA Div. I &amp; II Concerts</td>
<td>High School National Honor Society Induction</td>
<td>High School Junior College Consortium 12-2 P.M. @ HS Gymnasium</td>
<td>K-12 International Night 6:30-8:30 P.M.</td>
<td>Boyd Visits MS Musical 9 A.M. Board of Education Meeting 7:30 P.M. @ EMS Library</td>
<td>Harley &amp; Boyd End of Second Trimester</td>
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<td>EMS SPRING SPORTS BEGIN</td>
<td>High School PTSA Meeting Time TBD</td>
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<td>EMS Rec Night 7-8:30 P.M.</td>
<td>NYSSMA JAZZ, GUITAR &amp; DRUMSET - WEST ISLIP</td>
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<td>NYSSMA PIANO FESTIVAL @ FIVE TOWNS COLLEGE</td>
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<td>NYSSMA JAZZ, GUITAR &amp; DRUMSET - WEST ISLIP</td>
<td>SEPTA Ladies Night Out 8 P.M. @ Bonwit Inn</td>
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**Important Note for All Private/Parochial School Parents:**
A written request for transportation to private and parochial schools is to be postmarked/received by the Transportation Office on or before April 1, 2020. If you anticipate enrollment of your child in a private or parochial school in September 2020, even though your child has not been accepted as of this date, a written request for transportation must be made by the deadline.
# April

**Dates may change; verify details before an event by calling the school or visiting our website at www.elwood.k12.ny.us**

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<td><strong>Harley/Boyd Family Fun Exercise Night</strong>&lt;br&gt;6:30-7:30 P.M. @ EMS Cafeteria</td>
<td><strong>Board of Education Meeting/Budget Workshop #4</strong>&lt;br&gt;7:30 P.M. @ EMS Library</td>
<td><strong>High School/ Middle School End of Third Marking Period</strong>&lt;br&gt;Boyd Early Dismissal 11:10 A.M.&lt;br&gt;Harley Early Dismissal 12:20 P.M.&lt;br&gt;Harley/Boyd Afternoon Parent-Teacher Conferences As Needed</td>
<td><strong>Harley Parent Night Out</strong>&lt;br&gt;4:30-6:30 P.M. @ EMS Cafeteria</td>
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**Additional Events:**
- **High School/ Middle School End of Third Marking Period**
- **No Athletic Scrimmages or Contests**
- **Passover Begins at Sundown**
- **No Athletic Scrimmages or Contests**
- **Passover/Easter Recess**
- **Schools Closed**

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**Dates:**
- **March 2020**
- **May 2020**

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**Special Events:**
- **Passover Begins at Sundown**
- **Good Friday**
- **No Athletic Scrimmages or Contests**
- **Passover/Easter Recess**
- **Schools Closed**
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<td>Passover/Easter Recess – Schools Closed</td>
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- **Harley/Boyd CPR Class**: 7 P.M. @ Harley Library
- **High School World Language Honor Society Induction**
- **PTA Council Meeting**: 7:30 P.M. @ HS Library
- **High School National Art Honor Society Induction Ceremony**: 7 P.M. @ HS Cafeteria
- **Mandatory High School Pre-Prom Assembly**: 7 P.M.
- **High School Festival of the Arts Concert**: 7 P.M. @ HS Auditorium
- **High School Festival of the Arts Dress Rehearsal**: 3-9 P.M. @ HS Auditorium
- **BOYD PTA BOGO BOOK FAIR**
- **GRADES 3-8 NYS MATH ASSESSMENT**
- **Ramadan Begins**

**Note:**
- Passover Ends at Sundown
- Ramadan Begins
- High School Festival of the Arts Concert
- BOYD PTA BOGO BOOK FAIR
Dates may change; verify details before an event by calling the school or visiting our website at www.elwood.k12.ny.us
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<td>PTA Council Meet the Candidates 7:30 P.M. @ MS Auditorium All Are Welcome</td>
<td>Boyd Spring Concert (Orchestra/Chorus) 7 P.M. @ EMS Auditorium</td>
<td>EMS Spring Concert: Grade 6 Band/Chorus/ Jazz Band 7 P.M.</td>
<td>EMS Night of Honors: NJHS, Tri-M and NJAHS Inductions 7 P.M.</td>
<td>High School/ Middle School End of 4th Progress Period</td>
<td>Elwood NYSSMA Solos/All-State @ JGHS</td>
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<td>High School Spring Concert #1 (Band) 7 P.M. @ HS Auditorium</td>
<td>BUDGET VOTE 6 A.M. - 9 P.M. Voto Presupuestario 6 A.M.-9 P.M. Board of Education Meeting 9:30 p.m. @ EMS Cafeteria</td>
<td>EMS Spring Concert: Grade 7 &amp; 8 Band/Chorus/ Orchestra 7 P.M.</td>
<td>High School Staff Appreciation Luncheon High School Senior Academic Awards 7 P.M. @ HS Auditorium</td>
<td>EMERGENCY DISMISSAL DRILL ALL SCHOOLS DISMISS 15 MINUTES EARLY</td>
<td>Eid-al-Fitr Begins at Sundown Ramadan Ends</td>
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<td>Memorial Day Schools Closed Memorial Day Parade HS Band 10 A.M.</td>
<td>High School Spring Concert #2 (Chorus and Orchestra) 7 P.M. @ HS Auditorium</td>
<td>Gr. K-8 Maker Faire 4:30-7 P.M. @ EMS</td>
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<td>Flag Day</td>
<td>HS Graduation Rehearsal and Senior Graduation Walk 7:45 A.M.</td>
<td>Harley Kindergarten Celebration (Rain or Shine) PTA Council Installations 7:30 P.M. @ MS Cafeteria</td>
<td>Boyd Grade 3 Field Day 9 A.M.-1:20 P.M. EMS Last Day of Classes EMS Grade 8 Moving Up Rehearsal and BBQ</td>
<td>Harley Field Day (K-2) (Rain Date #2) Harley/Boyd ENL Night</td>
<td>Boyd Grade 3 Field Day (Rain Date) Harley/Boyd Family Fun Ice Cream Social @ Harley 4 P.M.</td>
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<td>Boyd Grade 5 Carnival Harley Grade 2 Send-Off Concert Boyd Awards Ceremony (Students Only) Boyd 5th Grade Stepping Up Ceremony @ EMS 7 P.M.</td>
<td>Harley Early Dismissal 12:20 P.M. Boyd Early Dismissal 11:10 A.M. EMS Grade 8 Moving Up Ceremony 6 P.M.</td>
<td>Harley Early Dismissal 12:20 P.M. Boyd Early Dismissal 11:10 A.M. High School Senior Prom @ Westbury Manor 6:30-11:30 P.M.</td>
<td>Harley Early Dismissal 12:20 P.M. Boyd Early Dismissal 11:10 A.M. Harley and Boyd End of Third Trimester High School/Middle School End of Fourth Marking Period Last Day of School HS Graduation 2:30 P.M.</td>
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- **Board of Education Reorganization Meeting & Regular Meeting 5 P.M. @ EMS Library**

- **JUNE 2020**
- **AUGUST 2020**
A U G U S T

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HS MARCHING BAND/KICKLINE CAMP 4-9 P.M.

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HS MARCHING BAND/KICKLINE CAMP 4-9 P.M.

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Freshman Buddies Training

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EMS Grade 6 Orientation

Boyd Grade 3 Orientation

High School Grade 9 Orientation

23 24

16

23 24

High School Fall Sports Begin

EMS Grade 6 Orientation

Blue Team 9 A.M.

White Team 10 A.M.

Boyd Grade 3 Orientation

Last Names A-M: 10-11 A.M.

Last Names N-Z: 11:30 A.M.-12:30 P.M.

High School Grade 9 Orientation

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2019-2020 Board of Education

Information regarding the district’s policies and Code of Conduct can be found on the district website at www.elwood.k12.ny.us

BOARD OF EDUCATION

The Elwood Board of Education consists of five members, each elected by the registered voters of the district for a three year term and serving without pay. The Board represents the residents of the school district, is the legislative and policy making body responsible for all regulations governing public education within district schools, and delegates the overall management of these policies to the Superintendent of Schools as its Chief Executive Officer.

The Board of Education holds its regular business meetings each month beginning at 7:30 p.m. in the Elwood Middle School Library. The meeting schedule is posted in the online calendar and on the Board of Education page of the website. In addition, other special meetings may be held. You are welcome to attend these meetings as one means of keeping informed about school district matters. There is usually time on every meeting’s agenda for residents to express views or ask questions.

ADMINSITRATIVE STAFF

DISTRICT BUSINESS AND ADMINISTRATIVE OFFICES
100 Kenneth Avenue, Greenlawn 11740-2900
Main Number: 631-266-5400
Dr. Kenneth Bossert, Superintendent of Schools ............................................................... x1402
Dr. Maureen Hull, Assistant Superintendent, Curriculum and Instruction .......................... x1222
Lorraine Dunkel, Assistant Superintendent for Business .................................................... x1404
Gene Tranchino, Executive Director for Administrative & Instructional Technology/Transportation .......................................................................................................................... x6283
Thomas Colletti, Director of Human Resources ................................................................. x1403
David Shanahan, Director of Physical Education, Health and Athletics ............................. x3417
Dianne Wilkinson, Executive Director of Special Education ............................................... x1437
Pamela Fine, Director of Humanities .................................................................................. x1335
Eileen Kelly-Gorman, Director of Math, Science and Technology ..................................... x1334
TBD, Food Services Director ............................................................................................... x2442
John McDonald, Plant Facilities Administrator ............................................................... x1426
Peggy Pietzak, Student Registration .................................................................................... x1455
Rosalia Seiter, District Treasurer ....................................................................................... x1401
Mary Lou Janelli, District Clerk ........................................................................................ x1402

SCHOOLS

ELWOOD-JOHN H. GLENN HIGH SCHOOL (Grades 9-12)
478 Elwood Road, Elwood, NY 11731
Main Number: 631-266-5410
Carisa Burzynski, Principal
Leroy Cole, Assistant Principal
Corey McNamara, Assistant Principal

ELWOOD MIDDLE SCHOOL (Grades 6-8)
478 Elwood Road, Elwood, NY 11731
Main Number: 631-266-5420
Dr. Christina Sapienza, Principal
Dawn Valle, Assistant Principal

JAMES H. BOYD INTERMEDIATE SCHOOL (Grades 3-5)
286 Cuba Hill Road, Huntington, NY 11743
Main Number: 631-266-5430
Dr. Denise Toscano, Principal

HARLEY AVENUE PRIMARY SCHOOL (Grades K-2)
30 Harley Avenue, Elwood, NY 11731
Main Number: 631-266-5445
Elissa Millan, Principal

Summer Office Hours for the District and Building Offices are:
8:00 a.m. - 2:30 p.m.

New York State Income Tax
School Code # 186
Internet: http://www.elwood.k12.ny.us

NYS Child Abuse Register 1-800-342-3720
Town of Huntington Youth Bureau 631-351-3061
Family Service League 631-427-3700
Victims Information Bureau 631-360-3606
Suffolk County Department of Social Services 631-853-8900
L.I. Women’s Coalition Hotline 631-666-8833
DISTRICT TRANSPORTATION REQUIREMENTS

SCHOOL BUS REGULATIONS

Bus transportation is a privilege. Any violation of the following rules may be cause for suspension of this privilege.

1. Be on time. The driver has been instructed not to wait for you. Wait for the bus on the side of the road; do not fool around or play while waiting for the bus.
2. Line up before entering the bus and wait for the bus to stop before boarding or leaving the bus.
3. If you cross a highway to board or get off a bus, do not do so until the bus driver signals that all is clear and that you may cross the highway. Always cross in front of the bus.
4. Remain seated while the bus is in motion. Our buses may be equipped with video recording equipment to document unsafe behavior.
5. Pupils getting on the bus first in the morning should sit in the back seats. Those getting off last at night should sit in the rear of the bus. Driver may assign seats.
6. Conversation with the bus driver is not to be carried on while the bus is in motion.
7. Keep head, arms and hands inside the bus.
8. Use of vulgar language and loud or indecent talk is prohibited.
9. Smoking in the bus is prohibited.
10. Eating in the bus is prohibited.
11. Leave and enter the bus only at the entrance door except in case of emergency. Emergency exit drills will be conducted during the school year in order to acquaint children with the possible exits in case of emergency.
12. Obey the bus driver at all times.
13. Students taking part in school activities that require bus transport must ride the bus going to the affair and must ride the bus on the return trip. No permission will be granted to ride in another conveyance, with the following exceptions:
   a. Where consent of parent is secured ahead of time in writing.
   b. Where parents request and receive such permission, in person, from the principal of the school where the child attends.
   c. Where the teacher in charge of the activity grants such permission upon written or personal request of the parent. When any of the actions (a through c) are taken, the bus driver concerned shall be notified of the change in writing.

ROUTING, SCHEDULING, AND BUS STOPS

Bus routes are established to ensure the safety of our students. Whenever possible, main highways and dangerous intersections are avoided for safety. Buses do not go into courts, cul-de-sacs or dead-end streets to pick up or drop off students. There are a few approved exceptions for buses that can safely enter and exit without the need to back up.

Bus stops are centrally located so that they are accessible to many children. Stops can be up to 3/4 mile from your home. Because of bus schedules, school starting times and other factors, the number of bus stops must be limited for each route. Placement of stops must be accomplished according to guidelines that include safety, accessibility, distance and routing. The complexity of our program does not allow for door-to-door pickups, a stop on every corner, or a stop within sight of your home. Please accompany your child to and from the bus stop. It is the parent’s responsibility to ensure the safety of their children to and from the bus stop.

CAMERAS ON SCHOOL BUSES

Cameras may be used on school buses transporting students to and from school, extracurricular activities and athletic events.

TRANSPORTATION ELIGIBILITY POLICY

Grades K-2 – All children.
Grades 3-8 – Children residing more than 3/4 mile from student’s home to school.
Grades 9-12 – Children residing more than 1 mile from student’s home to school.
Private/Parochial School – Children residing within 15 miles from the school they attend.

PRIVATE/PAROCHIAL SCHOOL TRANSPORTATION REQUESTS

Parents requesting transportation to private or parochial school for the upcoming school year must submit their request prior to April 1 of this year. Request forms are available from the transportation office (631-266-5400 x5435) or can be printed from the district website “forms” link.

PHILOSOPHY OF EDUCATION

The Elwood School District is a component of society and, as such, reflects the morals and values of that society. Each individual school in the district is an integral part of a larger school/community encompassing its surrounding area. The education of the students has a direct impact on this society and community, and the community and society have a direct impact on the educational process.

DISTRIBUTION STRATEGIC PLANNING COUNCIL MISSION STATEMENT

The Elwood Public Schools serve a diverse community and value the unique skills and qualities of all our students from kindergarten through senior year.

Our mission is to provide an excellent educational experience that empowers and inspires each student to succeed academically, socially and emotionally in an evolving global society.

We invite the entire Elwood community to join us on this journey.

ATHLETIC PHILOSOPHY & POLICY GUIDELINES

The district has adopted comprehensive Athletic Philosophy & Policy Guidelines. A complete copy is available at the District Office, in the Athletics Office or on the website.

ASBESTOS NOTIFICATION

The Elwood Public School District has complied with the Asbestos Hazard Emergency Response Act, AHERA [40 CFR 763.85 (E) (B)], by completing the following requirements:
1. Reinspecting all buildings and spaces for all asbestos-containing building materials.
2. Sampling previously untested building materials suspected of containing asbestos.

The reinspection results and the Updated Management Plan are available for review in the main office of each building or the Director of Facilities Office located in the middle school.
**GENERAL INFORMATION**

**REGULAR SCHOOL HOURS**

<table>
<thead>
<tr>
<th>School</th>
<th>Grades</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elwood/John H. Glenn</td>
<td>9-12</td>
<td>7:26 A.M. – 2:36 P.M.</td>
</tr>
<tr>
<td>Elwood Middle School</td>
<td>6-8</td>
<td>8:19 A.M. – 3:02 P.M.</td>
</tr>
<tr>
<td>James H. Boyd</td>
<td>3-5</td>
<td>7:55 A.M. – 2:15 P.M.</td>
</tr>
<tr>
<td>Harley Avenue</td>
<td>K-2</td>
<td>9:20 A.M. – 3:40 P.M.</td>
</tr>
</tbody>
</table>

*Under no circumstances should children arrive at school earlier than 15 minutes prior to starting time. There is not adequate supervision and the district cannot assume responsibility for the welfare of the students.*

**EMERGENCY SCHOOL CLOSINGS**

When schools are to be closed due to inclement weather, the entire district is closed for afternoon and evening activities. A phone call will be generated via School Messenger to each household regarding the closure. Announcements will be posted on our website: www.elwood.k12.ny.us. It will also be broadcast on Cablevision Channel 12, WNBC-TV Channel 4, Fios News, WABC, CBS and FM radio station WALK 97.5.

Parents of students who attend private/parochial schools, BOCES or other special schools are advised that transportation is not provided when Elwood schools are closed.

**VISITORS**

Visitors should go directly to the greeter’s desk with a valid ID to report their presence and reason for being in the building. This request is made to aid you, to prevent interruption of classes and to prevent unauthorized individuals from entering our schools.

**CHILD LABOR LAWS**

School districts in New York State are responsible for issuing employment certificates to qualified applicants. Labor and education laws limit working hours for young people 14 to 17 years old on school days and days when school is not in session. Under the laws, minors 14 and 15 years of age may work up to three hours on any day preceding a school day and up to eight hours on any day before a non-school day; the law also prohibits 14 and 15-year-olds from working past 7 p.m. during the school year.

Minors 16 and 17 years of age may work up to four hours on any day preceding a school day and cannot work past 10 p.m. when school is in session.

These rules are intended to strengthen labor law protection for working minors and to recognize that a student’s primary responsibility is to receive an education. Additional information on child labor laws can be obtained from your child’s guidance counselor or the school nurse.

**STANDARDS OF CONDUCT FOR EMPLOYEES AND STUDENTS IN A DRUG-FREE AND ALCOHOL-FREE SCHOOL ENVIRONMENT**

The district is committed to making every effort to have a drug-free and alcohol-free school environment. In furtherance of this commitment, the district has adopted, in conjunction with its drug-free school environment policy, a “standards of conduct” policy for employees and students as follows:

1. The manufacture, distribution, dispensation, possession, and/or illegal use of controlled substances and alcohol by employees and students on school premises are prohibited.
2. The use of controlled substances and alcohol by employees and students prior to attending school that results in the intoxication of the employee and student while on the school premises is likewise prohibited.
3. Employees who feel that their work performance may be affected by prescribed medication are encouraged to report potential side effects to their supervisor.
4. Employees and students requesting aid and guidance in alcohol and drug abuse resolution will be dealt with on a confidential basis. Help for employees shall be made available by means of referrals to the Employee Assistance Program (EAP). Help for students will be provided through school support systems and referral to appropriate drug and alcohol rehabilitation programs.
5. Compliance with the “standards of conduct” is mandatory.
6. Sanctions consistent with local, state and federal law, including possible termination of employment, expulsion and referral for prosecution, will be imposed on employees who violate the “standards of conduct.”

**WEAPONS IN SCHOOL**

Weapons are not allowed on any portion of the premises of a school property owned or controlled by the Elwood School District. For purposes of this policy, a weapon is defined as a shotgun, rifle, pistol, firecracker, revolver, knife, bomb, grenade, explosive, gas, dangerous chemical, firearm muffler, firearm lancer or any other device capable of inflicting bodily harm.

**RELEASE OF DIRECTORY INFORMATION UNDER THE FEDERAL FAMILY EDUCATIONAL RIGHTS AND ADVISORY PRIVACY ACT (Updated 9/25/15)**

Unless objection to any of the specific items in the following “Directory Information” is submitted in writing by parents, legal guardians, or by those students over the age of 18 years, the Elwood School District herewith gives notice of intention to provide, release or publish in the district newsletter or bulletin, school or student newspapers, magazines, yearbooks or other publications, on the School District website (including any School District operated social media accounts), daily or weekly newspapers, athletic programs, musical, theatrical or award programs, news releases, videos and school-related organizations any or all of the following directory information pertaining to students as may be appropriate under the circumstances: the student’s name, address, telephone number, date and place of birth, major field of study, participation in school activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended by the student, grade level, student’s photograph and enrollment status.

Under the regulations of this act, parents, guardians or students over the age of 18 who do not desire the release of any of the above directory information must make a specific request in writing to the superintendent by September 14. Failure to make such a request shall be deemed consent to release, provide or publish the directory information during the 2019-2020 school year without prior approval of the parents, legal guardians or students over the age of 18 for the release.
GENERAL INFORMATION

KINDERGARTEN REGISTRATION

The Elwood School District invites residents to register eligible kindergarten children. A child must be five (5) years old on or before December 1 to be admitted to kindergarten in September. At the time of registration, the parent/guardian of a prospective student is required to present the following:

1. Proof of date of birth (original birth certificate or baptismal certificate);
2. Record of immunization and health certificate from a licensed physician;
3. Proof of residency (current property tax bill or deed, and three other documents containing your name and address, e.g., utility bill, pay stub, bank statement, etc.);
4. Proof of guardianship/custody, if applicable.

Registration will begin on February 3rd, by appointment only. Please call 631-266-5400, ext. 1455 to obtain further information.

IDENTIFICATION AND EDUCATION OF CHILDREN WITH DISABILITIES

Federal legislation (PL94-142) ensures that all children with disabilities have available to them a free, appropriate public education, which includes special education and related services designed to meet their unique needs.

The Board of Education has established policy that prohibits discrimination of individuals with disabilities, including students and staff. The district has established Section 504 Committees in each of its schools and, in accordance with the requirements of Section 504, has identified Executive Director of Special Education Dianne Wilkinson as Section 504 Compliance Officer. If you believe that your child has a disability that substantially limits a major life activity, please contact your child’s principal.

Identification and education of children with disabilities:

1. Attempt to identify and locate every qualified person with a disabling condition residing within the school district who is not receiving a public education; and
2. Notify such persons or their parents of the right to a free, appropriate education.

The school district has formulated an outreach program that annually shall:

1. Attempt to identify and locate every qualified person with a disabling condition residing within the school district who is not receiving a public education; and
2. Notify such persons or their parents of the right to a free, appropriate education.

In keeping with the federal and state regulations, the school district has formulated an outreach program that annually shall:

1. Attempt to identify and locate every qualified person with a disabling condition residing within the school district who is not receiving a public education; and
2. Notify such persons or their parents of the right to a free, appropriate education.

In addition to the CSE, the Elwood School District’s Board of Education has established a Committee on Preschool Special Education (CPSE). The committee consists of a professional employed by the district, a parent of a child with a disabling condition, a professional who participated in the evaluation of the child, a certified or licensed professional from the county and a certified or licensed professional designated by the agency (if any) charged with the responsibility for the child in the birth to two-year-old system. The Committee on Preschool Special Education (CPSE) would recommend placement for the three and four-year-old children with disabling conditions in much the same way that the district’s Committee on Special Education (CSE) recommends placement for older children.

Upon completion of an evaluation, the district will conduct a CPSE meeting. The purpose of the meeting would be to determine if the child has a disabling condition and, if so classified, make a recommendation for special education services. The recommendation would address the concerns that prompted the initial referral and should focus entirely on the needs of the child.

If you would like additional information regarding the Elwood School District’s Committee on Preschool Special Education and Committee on Special Education, you may contact the Executive Director of Special Education at 631-266-5400, x1437.

SIGN LANGUAGE INTERPRETERS FOR DEAF PARENTS

The Elwood School District has the responsibility to provide sign language interpreters for deaf parents at parent conferences with teachers or administrators or other pertinent conferences and meetings. When parents indicate their preference for a sign language interpreter, the district will attempt to provide interpreters who have training and experience in interpreting or who meet other recognized standards. Requests should be made through Elwood’s Executive Director of Special Education at 631-266-5400, x1437.
HEALTH SERVICES

New York State Education Law requires all new entrants to the district and students in Pre-K or K, 1, 3, 5, 7, 9, and 11 to have a physical examination by a qualified physician, physician assistant or nurse practitioner. Completed physical forms must be submitted to the school within 30 days of school entry. While a school medical examination is available to students in the above grades, we believe that it is in the best interest of your child’s overall health to have this examination performed by your family physician, who has your child’s history available and is able to administer the necessary immunizations. An annual medical examination is recommended for all students.

HEALTH INSURANCE PROGRAM

Child Health Plus provides affordable primary and preventative health insurance for New York’s uninsured or under-insured children up to age 15. Children who are not enrolled in Medicaid or who don’t have equivalent insurance and whose families meet federal poverty-level income guidelines are eligible. For additional information on health insurers’ plans, you may contact the school nurse.

IN CASE OF ILLNESS

If a student becomes ill in school, the nurse will call the parent and request that he or she come to school to take the student home. This applies to walkers or high school students who operate cars, as well as students who are bused.

If the parent cannot be reached, the emergency contact, as specified by the parent, will be called to come for the student.

If neither the parent nor emergency contact can be located, the child will be kept under observation by the nurse until such time as the parent can be reached or a physician’s advice is obtained.

IN CASE OF ACCIDENT

In case of an accident, first aid will be administered by the nurse, and the parent will be contacted.

1. In the event of a severe accident and a member of the family is unavailable, 911 will be called for hospital transport.
2. If hospitalization is indicated, parental consent will be sought before action is taken, if possible.
3. School personnel are authorized by state law to give first aid only.

FIRST AID

First aid is the immediate and temporary care following an injury or sudden illness that is administered until the child can be placed under parental or professional care.

MEDICATION DURING SCHOOL HOURS

Only those medications that are necessary to maintain the student in school and must be given during the regular school day or while participating in a school-sponsored activity should be administered. The nurse or those under the supervision of the nurse may administer medication to students. Medication may be administered under the following conditions: the medicine may be administered if it is in a bottle labeled by a pharmacist with the pupil’s name, dosage and frequency; a written order is obtained from the physician identifying medicine, dosage and frequency; and a note from the parent is received giving the school/nurse permission to medicate. Note: Medication includes both prescription and nonprescription drugs.

Students may be allowed to self-administer their medication, e.g., an asthmatic who needs to utilize an inhaler, depending on the severity of their health problems and upon a doctor’s order that the student be allowed to carry and self-administer the medication, along with a parental request that the doctor’s order be complied with.

VISION & HEARING TESTS

New York State Education Law requires vision screening for each pupil in grades Pre-K or K, 1, 3, 5, 7, and 11. Pupils in these grades will be screened for both distance and near acuity. Hearing screening is performed for each pupil in grades Pre-K or K, 1, 3, 5, 7, and 11. Pure tone screening will be used. If a visual or hearing problem is suspected, a school referral form will be sent home. The parent should have the findings evaluated by a specialist and send the completed form back to the nurse.

SCOLIOSIS SCREENING

New York State Education Law requires scoliosis screening for girls in grades 5, 7 and boys in grade 9. If scoliosis is suspected, a school referral form will be sent home. The parent should have the findings evaluated by the family physician and send the completed form back to the nurse.

EARLY DISMISSAL

A pupil who wishes to leave school before dismissal time must first bring a note from his or her parent stating the reason for the request. This note is to be brought to the school office before the beginning of the school day. Only those pupils whose requests receive the written approval of the administration may leave early. Business, driving permit, physician and dental appointments should be scheduled outside of school time whenever possible.

PSYCHOLOGICAL SERVICES

A school psychologist is a psychologist whose education and training include the study of psychological science concerned with young children, school-aged children and adolescents.

School psychologists provide a range of services. These consist of direct and indirect services that require involvement with the entire educational system: the students, teachers and administrators, and with families, community and regional agencies, and resources which support the educational process. Services may be provided at an individual, group or family level. The intent of any service is to promote and facilitate learning.

Referrals for school psychological services can be made by teachers, administrators and by students themselves. Questions about such services can be directed to the individual school psychologist or the building principal.

FOOD SERVICE PROGRAM

The Elwood School District believes that one of the most important ways to help children successfully perform in school is to provide the nutrition necessary for the healthy growth of their minds and bodies. Therefore, we
provide breakfast and lunch in all schools.

We invite all students to show their support for their school Food Service Program through frequent participation. Students may buy lunch and/or breakfast at reduced prices in each of our schools.

Children from households that meet federal income guidelines are eligible for a free or reduced-price lunch and breakfast.

Applications will be sent home with students on the first day of school and are available on the schools’ websites. Additional applications may be acquired at the nurse’s office of each building. Foreign language applications are also available. A family may apply for free or reduced-price meals any time during the school year.

For students who are considered disabled and whose disability restricts their diet, schools may provide reasonable accommodations. Substitutions must be supported by a statement signed by a physician attesting to the need for the substitution and recommending alternate foods.

**FEDERAL FAMILY EDUCATION RIGHTS AND PRIVACY ACT**

In accordance with the regulations in the above act, the Board of Education has adopted policies and procedures to provide for the inspection and review of student school records by parents or legal guardians of a student under 18 years of age or a student over 18. A copy of this policy is available for perusal at all school offices or the District Office.

**WHEN A QUESTION ARISES**

Your Board of Education has always encouraged direct parent-teacher communication as being most helpful to the children of the district.

If you have a question, comment or complaint about your child’s education, it should be brought first to your child’s teacher.

If you are not satisfied with the results at that level, you should discuss the matter with the principal of the school your child attends.

If this doesn’t produce a satisfactory solution, you are free to contact the District Office.

If you are unable to arrive at an agreement at the District Office level, you may petition the Board of Education.

All of us – teachers, principals, superintendent and your Board of Education – are employed, appointed and elected to help you. It is to your benefit, and to your child’s benefit, to take full advantage of each level of communication. Most matters are usually resolved by a quiet discussion between parent and teacher. This strengthens the understanding and appreciation of the role of each, so please use each level in order as indicated.

**ATTENTION STUDENT-ATHLETES AND THEIR PARENTS**

Before any student will be permitted to participate in the interscholastic program of the secondary schools – both middle and high schools – a physical examination must be taken and the student approved for participation.

No student will be permitted to practice or participate until the required physical has been completed. There will be no exceptions to this requirement and all coaches have been instructed to rigorously enforce this policy. To participate in extracurricular activities, a student must attend school on a regular basis. Specifically, the student must attend school on the day of an extracurricular contest/event or he or she will not be able to participate that day.

**DRUG AND ALCOHOL POLICY**

All states make illegal the preparation, sale, possession, transportation and use of narcotics and dangerous drugs. Violations of the laws governing narcotics, drugs and alcohol by students under the jurisdiction of our schools will be dealt with in appropriate fashion. Any student who engages in these illegal acts will be liable to the penal laws and to the disciplinary procedures of the school.

The school has a responsibility for the protection and safeguarding of all its students.

Any student having difficulty and in need of assistance in the area of drugs and narcotics is encouraged to seek aid from staff members.

Students who bring drugs and narcotics into the school building for personal use or distribution are subject to both school discipline and penal action.

**IF A STUDENT IS DENIED A RIGHT**

If a student or his or her parent believes that the student is being improperly denied participation in any educational function in the Elwood School District, or that the student is being subjected to an illegal rule or standard, the matter should be discussed promptly with the teacher, supervisor, coach or school official in charge.

If a parent feels that after such discussion he or she has been deprived or refused some basic right or has been or is being subjected to some injustice, he or she should make a direct appeal to the principal or unit head for review of the problem.

Parents are always welcome to discuss such questions with the director or supervisor of the activity. After a complete review and discussion with the personnel in the foregoing channels, if the parent and child still feel that there is a denial of a basic right, they should outline in writing the alleged denial to the superintendent and request a meeting on the matter.

**RIGHT TO KNOW**

Parents of students assisted through Title I who wish to request information on staff certification may do so by filling out a request for information form available in the Office of Human Resources.

**HOW PARENTS CAN ASSIST THE SCHOOL**

A child’s parents or guardians and the school share the responsibility for establishing an educational climate that will encourage each child’s maximum growth.

As the parent looks to the school to provide the facilities and the personnel that are essential to the child’s proper development, the school looks to the parent to assume certain obligations that cannot be delegated to others.

No school can be fully effective in teaching the commonly accepted virtues of honesty, respect for authority, consideration for the rights and property of others and adequate standards of personal morality and integrity unless the basic principles have been established and are held in sufficiently high regard in the home.
If the parents have confidence in the school and cooperate with its programs and if they show respect for the sincerity and integrity of its teachers and actively support their authority by appropriate action in the home, this is quite likely to be reflected in wholesome attitudes on the part of their children.

There are specific, as well as general, areas in which you can assist the school and your child:

1. By taking an interest in your child’s work and by encouraging maximum effort, and by not establishing goals which are beyond the child’s ability to attain.
2. By becoming acquainted with the school, its program and its staff through scheduled teacher conferences, attendance at “Parents’ Night” programs and participation in PTA affairs.
3. By providing adequate supervision over study habits, the meeting of school obligations, health habits and recreational activities.
4. By cooperating with and supporting teachers who find it necessary to contact you regarding your child’s progress or problems he or she may be having in school.
5. By timing your vacations, where possible, to coincide with periods when the schools are closed – and by notifying the school if you expect to be away from home and your child is to be left with others.
6. By making your child understand that school is the pupil’s business and that regular and punctual attendance is expected, as is appropriate dress.
7. By obtaining firsthand information on district policies and school regulations from such sources as the handbooks which are distributed to the students in the secondary school.

**PESTICIDE APPLICATION NOTIFICATION**

The Elwood Union Free School District periodically applies pesticides in and around buildings of the district. In accordance with Article 33, Title 10 of the New York State Environmental Conservation Law, the district shall maintain all records regarding the substances being provided, any warnings pertinent to the protection of humans, animals or the environment, and the identification of the applicator, including name, address and registration.

Further, notification shall specifically be made, in writing, to all property owners within 150 feet of school property. The district will also notify, in writing, any other persons requesting notification 48 hours prior to application of pesticides. Requests to receive prior notification may be made by contacting Director of Facilities John McDonald at 631-266-5400 x1427.

**HOME INSTRUCTION**

Pupils who are unable to attend school for an extended period of time due to illness or accident are eligible for limited home instruction by a tutor provided by the Board of Education when it is possible to supply such service. Parents must submit a doctor’s note to the school nurse stating that the student will be absent at least two weeks from the time the note was received.

**ENGLISH AS A SECOND LANGUAGE (ESL)**

The purpose of the ESL program is to ensure that all English Language Learner (ELL) students acquire the English language. This instruction is provided by certified ESL teachers who use methods and techniques designed to teach a second language. Parents will be notified if their child is eligible to participate in a language instruction educational program.

**CARE OF BUILDINGS**

The maintenance of the interior and exterior of our district buildings and grounds is a cooperative effort involving the district employees, parents and residents of the district. Every effort is exerted to maintain our buildings and to prevent vandalism, both during school hours and when school is not in session. However, no amount of security precautions can be effective without the continued vigilance of parents and residents, particularly on weekends or at other times when the schools are not open.

A concerted effort is made to prevent unnecessary and costly vandalism from damaging our facilities. Please call Director of Facilities John McDonald at 631-266-5400 x1427 to report vandalism or other incidents in or on any school property.

**USE OF SCHOOL FACILITIES**

The Board of Education wishes residents of the district to have the benefit of the use of school facilities in after-school hours insofar as this is feasible without interfering with the regular school program. Thus, the district’s buildings and grounds are used for many activities which are educational, cultural, recreational and civic in nature, and which are primarily for the benefit of district residents.

An application form for use of schools is available on the district website:

- Organized groups may use school facilities only after completion of the application and approval of usage.
- All outside playgrounds are closed after dusk.
- School playgrounds, parking fields, tracks, fields and tennis courts are closed to the public when school is in session.

**STUDENT ACCESS TO INTERNET AND NETWORK RESOURCES**

All students who are enrolled in the Elwood Union Free School District will enjoy the privilege of having access to the internet and network resources, providing that they comply with the district’s Acceptable Use Policy and Board Policy 4526.1 and 4526.1-R.

As a parent or guardian, you have the right to deny your son or daughter access to Elwood Union Free School District internet and network resources. Parents or guardians may submit such written request to:

Elwood Union Free School District
Office of Instructional Technology
Attention: Gene Tranchino
100 Kenneth Avenue
Greenlawn, N.Y. 11740

**BEFORE AND AFTER-SCHOOL PROGRAMS**

Elwood Care provides before and after-school programs for Elwood students from kindergarten through sixth grade. For Harley students, care is provided at Harley from 7–9:15 A.M. and from 3:35–6 P.M. For Boyd students, care is provided at Boyd from 2:10–6 P.M. For sixth graders, care is provided at the middle school from 3:05–6 P.M. For further information, call Elwood Care at 631-266-6871.
CODE OF CONDUCT
(Abbreviated Version)

The Board of Education is committed to providing a safe and orderly school environment where students may receive, and district personnel may deliver, quality educational services without disruption or interference. Responsible behavior by students, teachers or other district personnel, parents and other visitors is essential to achieving this goal.

The district has a longstanding set of expectations for conduct on school property and at school functions. These expectations are based on the principles of civility, mutual respect, citizenship, character, tolerance, honesty and integrity. An orderly and stimulating learning environment is dependent upon a sustained and cooperative effort on behalf of students, parents and staff.

The Board recognizes the need to clearly define these expectations for acceptable conduct on school property, identify the possible consequences of unacceptable conduct, and ensure that discipline, when necessary, is administered promptly and fairly. To this end, the Board adopts this Code of Conduct (“code”).

Unless otherwise indicated, this code applies to all students, school personnel, parents and other visitors when on school property or attending a school function.

It is important that you and your child be aware that serious violations of the Code of Conduct will result in disciplinary action and may result in suspension and referral to the superintendent of schools for further disciplinary action.

A complete copy of the entire Code of Conduct is available for review at your child’s school or on the district’s website at www.elwood.k12.ny.us.

STUDENT RIGHTS AND RESPONSIBILITIES

Student Rights

The district is committed to safeguarding the rights given to all students under state and federal law. In addition, to promote a safe, healthy, orderly and civil school environment, all district students have the right to:

• Take part in all district activities on an equal basis regardless of race, color, creed, national origin, religion, gender, sexual orientation or disability.
• Present their version of the relevant events to school personnel authorized to impose a disciplinary penalty in connection with the imposition of the penalty.
• Access school rules and, when necessary, receive an explanation of those rules from school personnel.

Student Responsibilities

All district students have the responsibility to:

• Contribute to maintaining a safe and orderly school environment that is conducive to learning and to show respect to other persons and to property.
• Be familiar with and abide by all district policies, rules and regulations dealing with student conduct.
• Attend school every day unless they are legally excused, and be in class on time and prepared to learn.
• Work to the best of their ability in all academic and extracurricular pursuits and strive toward their highest level of achievement possible.
• React to direction given by teachers, administrators and other school personnel in a respectful, positive manner.
• Work to develop mechanisms to control their anger.
• Ask questions when they do not understand.
• Seek help in resolving problems.
• Dress appropriately for school and school functions.
• Accept responsibility for their actions.
• Conduct themselves as representatives of the district when participating in or attending school-sponsored extracurricular events and hold themselves to the highest standards of conduct, demeanor and sportsmanship.

PROHIBITED STUDENT CONDUCT

The Board recognizes the need to make its expectations for student conduct while on school property or engaged in a school function specific and clear. The rules of conduct listed below are intended to do that and focus on safety and respect for the rights and property of others. Students who do not accept responsibility for their own behavior and who violate these school rules will be required to accept the penalties for their conduct.

Students may be subject to disciplinary action, up to and including suspension from school, when they engage in conduct that is:

• Disorderly
• Insubordinate
• Disruptive
• Violent
• Dangerous to the safety, morals, health or welfare of others
• Inappropriate on a school bus
• Illegal
• Academically inappropriate
• Cyberbullying

Reporting Violations:

All students are expected to promptly report violations of the Code of Conduct to a teacher, guidance counselor, building principal or his/her designee.

The principal or his/her designee must notify the appropriate local law enforcement agency of those code violations that constitute a crime and substantially affect the order or security of the school. The notification must identify the student and explain the conduct that violated the Code of Conduct and constituted a crime.

Disciplinary action, when necessary, will be firm, fair and consistent so as to be most effective in changing student behavior. As a general rule, discipline will be progressive.
DISCIPLINARY PENALTIES AND PROCEDURES

Penalties:

Students who are found to have violated the district’s Code of Conduct may be subject to the following range of penalties, either alone or in combination:

• Oral warning – any member of the staff.
• Written warning – bus drivers, hall and lunch monitors, coaches, guidance counselors, teaching assistants, security aides or any other staff member.
• Written notification to parent – bus driver, hall and lunch monitors, coaches, guidance counselors, teachers and principal.
• Detention – teachers, principal, superintendent.
• Suspension from transportation – coordinator of transportation, principal, superintendent.
• Suspension from athletic participation – coaches, principal, superintendent.
• Suspension from social or extracurricular activities – activity director, principal, superintendent
• Suspension of other privileges – principal, superintendent.
• In-school suspension – principal, superintendent.
• Removal from classroom by teacher – classroom teacher.
• Short-term (five days or less) suspension from school – principal, superintendent, Board of Education.
• Long-term (more than five days) suspension from school – principal, superintendent, Board of Education.
• Permanent suspension from school – principal, superintendent, Board of Education.

Procedures:

The amount of due process a student is entitled to receive before a penalty is imposed depends on the penalty being imposed. In all cases, regardless of the penalty imposed, the school personnel authorized to impose the penalty must inform the student of the alleged misconduct and must investigate, to the extent necessary, the facts surrounding the alleged misconduct. All students will have an opportunity to present their version of the facts to the school personnel imposing the disciplinary penalty.

Students who are given penalties other than an oral warning, written warning or written notification to their parents are entitled to additional rights that are further specified in Board policy.

DISCIPLINE OF STUDENTS WITH DISABILITIES

The Board recognizes that it may be necessary to suspend, remove or otherwise discipline students with disabilities to address disruptive or problem behaviors. This Code of Conduct affords students with disabilities subject to disciplinary action no greater or lesser rights than those expressly afforded by applicable federal and state law and regulations.

DEFINITIONS

For purposes of this code, the following definitions apply:

“Cyberbullying” will be defined as harassment or bullying by any form of electronic communication, and include incidents occurring off school property that create or would foreseeably create a risk of substantial disruption within the school environment.

“Disruptive student” means an elementary or secondary student under the age of 21 who is substantially disruptive of the educational process or substantially interferes with the teacher’s authority over the classroom.

“Parent” means parent, guardian or person in parental relation to a student.

“School property” means in or within any building, structure, athletic playing field, playground, parking lot or land contained within the real property boundary line of a public elementary or secondary school, or in or on a school bus, as defined in Vehicle and Traffic Law §142.

“School function” means any school-sponsored extracurricular event or activity.

“Violent student” means a student under the age of 21 who:

• Commits an act of violence upon a school employee, or attempts to do so.
• Commits, while on school property or at a school function, an act of violence upon another student or any other persons lawfully on school property or at a school function, or attempts to do so.
• Possesses, while on school property or at a school function, a weapon.
• Displays, while on school property or at a school function, what appears to be a weapon.
• Threatens, while on school property or at a school function, to use a weapon.
• Knowingly and intentionally damages or destroys the personal property of any school employee or any person lawfully on school property or at a school function.
• Knowingly and intentionally damages or destroys school district property.

“Weapon” means a firearm as defined in 18 USC §921 for purposes of the Gun-Free Schools Act. It also means any other gun, BB gun, pistol, revolver, shotgun, rifle, machine gun, disguised gun, knife, dagger, dirk, razor, stiletto, switchblade knife, brass knuckles, sling shot, metal knuckle knife, box cutters, cane sword, electronic dart gun, Kung Fu star, electronic stun gun, pepper spray or other noxious spray, explosive or incendiary bomb, or other device, instrument, material or substance that can cause physical injury or death.

“District staff” means any individual appointed by the Board of Education to provide a service to the district.

ATTENDANCE

As of the printing of this calendar, the Attendance Policy and Regulation is under review. For the updated version of the policy and regulation, please visit the district’s website, www.elwood.k12.ny.us/board_of_education/5000_students.
# Educational Objectives

**DEVELOP A DESIRE FOR LEARNING NOW AND IN THE FUTURE**
- Develop intellectual curiosity and eagerness for lifelong learning.
- Develop a positive attitude toward learning.
- Develop a positive attitude toward the use of leisure time.

**GAIN A GENERAL EDUCATION**
- Develop ability to communicate ideas and feelings effectively.
- Develop skills in reading and in oral and written English.
- Develop a fund of information, concepts and skills in the humanities, mathematics and the sciences.
- Develop special interests and abilities.

**LEARN HOW TO EXAMINE AND USE INFORMATION**
- Develop ability to analyze information constructively and creatively.
- Develop ability to use scientific methods.
- Develop reasoning abilities.
- Develop skills to think and proceed logically.

**APPRECIATE CULTURE AND BEAUTY IN THE WORLD**
- Develop appreciation for beauty in various forms.
- Develop creative self-expression through various media (such as art, music, dance, writing, etc.).
- Develop special talents in areas such as music, art, dance, literature and drama.

**DEVELOP SKILLS TO ENTER A SPECIFIC FIELD OF WORK**
- Develop an awareness of regional opportunities and requirements related to specific fields.
- Develop abilities and skills needed for employment, recognizing required needs.
- Develop an appreciation of good workmanship.

**LEARN HOW TO BE A MANAGER OF MONEY, PROPERTY AND RESOURCES**
- Develop an understanding of economical principles and responsibilities.
- Develop ability and understanding in personal buying, selling and investment.
- Develop skills in management and conservation of natural and human resources.

**LEARN TO RESPECT AND GET ALONG WITH OTHER PEOPLE**
- Develop appreciation and respect for the worth and dignity of individuals.
- Develop a positive attitude toward living and working with others.
- Develop an understanding of the skills of family living.
- Develop an appreciation for, and an understanding and knowledge of, other people, cultures and languages.
- Develop an understanding of political, economic and social patterns of the rest of the world.
- Develop awareness of the interdependence of races, creeds, nations and cultures.
- Develop an awareness of the processes of group relationships.
Educational Objectives

**LEARN HOW TO BE A GOOD CITIZEN**
• Develop attitudes for productive citizenship in a democracy.
• Develop an attitude of respect for personal and public property.
• Develop patriotism and loyalty to the ideals of democracy.
• Develop knowledge and appreciation of the rights, responsibilities and privileges in our democracy.
• Develop an understanding and appreciation of our American heritage.

**DEVELOP GOOD CHARACTER AND A FEELING OF SELF-WORTH**
• Develop the capacity to discipline one’s self to work, study and play constructively.
• Develop a moral and ethical sense of values, goals and behavior.
• Develop a feeling of pride in one’s achievements and progress.
• Develop self-understanding and self-awareness.
• Develop feelings of positive self-worth, security and self-assurance.

**LEARN ABOUT AND TRY TO UNDERSTAND THE CHANGES THAT TAKE PLACE IN THE WORLD**
• Develop ability to adjust to the changing demands of society and a changing world.
• Develop an understanding of how historical events have influenced current events and will affect future events.
• Develop ability to understand the past, identify with the present and plan for the future.

**PRACTICE AND UNDERSTAND THE IDEAS OF HEALTH AND SAFETY**
• Develop a knowledge and understanding of good physical health and well-being.
• Establish an effective individual physical fitness program.
• Establish sound personal health habits.
• Develop a concern for public health and safety.

**UNDERSTAND AND PRACTICE ENVIRONMENTAL AWARENESS**
• Develop knowledge of the environment.
• Develop understanding of the problems and threats to the environment.
• Develop an awareness of the relationship between one’s own acts and the quality of the environment.
• Encourage active participation in environmental issues.
**Purpose:** THE LOCAL UNIT PTA serves an individual school and cooperates with the school staff in solving any problems within its school. PTAs help build friendly relations between parents and teachers to promote parent-teacher cooperation.

AS A MEMBER OF THE PTA you will belong to a nationwide, democratic, voluntary organization – the NATIONAL CONGRESS OF PARENTS AND TEACHERS – that centers its whole interest on the welfare and education of children and youth.

**Why Participate in PTA?** Among the most important influences on the effectiveness of teaching is the overall atmosphere of the home. Above all, children need the genuine concern, guidance, discipline and affection of their parents. The standards parents set and the attitudes they express have a decisive influence on the child’s progress. Parental cooperation is, therefore, of great importance if the school is to be effective.

**PTA Council:** The Elwood Council of PTAs is composed of the member units of Harley Avenue, James H. Boyd, Elwood Middle School, John H. Glenn and Elwood SEPTA, as well as other school and community affiliates. Council provides inspiration, information and instruction for members. It helps local units to study and solve their own problems and needs. It guides, advises and encourages their leaders.

**Composition:** The voting body of the Council consists of Council Officers and Chairpeople and several delegates from each unit: President, 1st Vice President, Principal (or Representative) and one Delegate. The voting body also includes the Superintendent and Past Presidents of Local Units and Council.

**Function:** The Council provides an organization through which the member units can work with the school board and the administrators on problems affecting all schools in the district. Through the combined efforts of the member units, the Council hopes to establish a better understanding of the school program, its methods and its needs.

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2019-2020 PTA/PTSA DIRECTORY

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