Parents Guide to the Portal

https://parentportal.eschooldata.com/

Portal Registration

 Choose "First time Here? Click <u>here</u> to create an new account" Follow the directions and submit. After the account is approved and activated the parent can sign in to see their child's data.

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2. Enter the required information (indicated by a red asterisk* before the field name) on the Account Information screen, then click Create Account Information.

CESD Parent Portal		
Registration		
Account Information	Personal Information	Student Information
STEP	Welcome to Parent Portal Registration! Please enter your parent portal logon information below.	
* School District		
	(Start typing your school district then select your district in the list)	
* Usemane		
	(Your ID is what you will use to login to the pertail. You can change at any time from within the pertail.)	P
* Email Address		
	(Your erral address can be updated at anythre from other the portal. If you forget your password the account reset information will be sent to this account)	
* Confirm Email Address		
* Password		
	(Should be a minimum of 6 characters with at least 1 number)	
Confirm Password		
* Authentication Question	4 ··· Select ··· 2	
Authentication Answer		
		Create Account Information ++
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3. Enter the required information on the Personal Information screen and click Create Personal Information.

CeSD Parent Portal				
Registration				
Account Information	Personal In	formation		Student Information
STEP 2: Information will be used to v	erify your identity. Please mai	ie sure you provi	de the informa	tion the district already has on file.
	* First Name			
	Middle Name			
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	* City			
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	* Z3P Code			
	* Phone		×	
				** Back to Account Information Create Personal Information **
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4. Complete the required information in the Add Student section of the Student Information screen and click Add Student to the above list. After adding your students, click Finish Registration.

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Registration						
	Account Information		Personal Informatio	n		Student Information
	5	TEP 3: Please also make	sure you provide at least one	of your student(s) on	ile to verify your ident	ity.
Hy Student(s)	our studient(s) will show below after	er ynschave anhled.				
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5. A confirmation message will display stating that the Parent Portal registration has been successful. Once the account request has been approved by the school district, an email will be sent from the school district to the email address listed on the registration form.

CONTRACT Portal	
Registration	
Your registration request ha	n been processed successfully
	Registration has been completed accountfully. You will receive an email cone your adout district has approved your account request. Once you have activated your account, you will be able to log on to the eSchoelData Farent Portal.
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6. The account approval email will contain their User ID and a temporary Password, along with a link to activate the account. Follow the next steps to login.

Logging In

7. Once the parent/guardian has received an email with their User ID and temporary Password, click the link in the email to verify the email address. Once the email address is verified, click Login to login to the account using the provided credentials.

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8. Upon first login, the District's Terms of Use should be read. Click I Agree at the bottom of the Agreement to proceed further.

CeSD Parent Portal	
You Must Agree to The Terms of Use Before Proceeding	
The Diatrict requires that you agree to this contract before the Diatrict can provide you with access to the eSchoolPortal information system.	*
Please read this contract carefully. When you agree to this contract, it becomes a legally binding document.	
The District's goal in providing this service is to promote educational excellence by facilitating resource pharing, innovation and communication. The District will make resourcele diffust to protect students, parents, guardiars and technols from any motione or advaces a simula of their specimices with this pharmation service. All users must be continuously on gared to evoid inappropriate and illegal interaction with the information service.	r
Listed below are the provisions of this contract. If any user visiates these provisions, access to the information service may be permanently denied.	
3. Privileges: The online access to information is a privilege, not a right, and inappropriate use, including violation of the Detect3 Code of Conduct, will result in consolition of the privilege. The administration, staff or flowly of the Datric may request that the system administrator deny, nevele or suspend a specific user account without notification.	
2. Services: The Expirit and its service providers make no warranties of any kind, whether expressed for implied, for the service it is providing. The District and its service providers will not be responsible for any stranges safelines while on the system. These damages include loss of data as a neutral feating, non-deliveria, incorrect deliveries or service interruptions caused by the system or user arrors or consistent. Use of any reformation obtained from this information system is of your own risk. The District and its service providers specifically disclam any responsibility for the accuracy of information poblement through this service.	
Technical Support: The District and its service providers do not previde any technical support to the users of this information service. Users are reasonable for resolving any technical issues engountered	*
1 Agree 1 Do Not Agree	
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 After agreeing to the Terms of Use, if the Parent Portal account has been auto-generated by the district, users will be required to establish a new Password, and enter a Primary Email Address (if missing). Users will also have the option to Use this E-Mail address as my User Name. Click Save when finished.

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10. A successful login displays the Portal Homepage, which allows the portal account holder to see a list of their Student(s), view District/School Announcement(s) and access any District/School Document(s). On the left side of the screen, Parents/Guardians can view a log of their Recent Activities. On the top right side of the screen, the icon bar displays icons for Home, My Account, Help and Logout. Click on a hyperlinked Student ID Number in the list of My Students to view that student's information pages (defaults to the student's Profile Tab). Click the Inbox icon or the New Message icon to access the Messages Inbox for the specified student.

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If you need assistance with establishing your account, you may email info@elwood.k12.ny.us, or call the technology department at 266-5400 x6283.