

**ELWOOD PUBLIC SCHOOLS
REGULAR BUSINESS MEETING OF THE BOARD OF
EDUCATION**

September 28, 2017

Elwood Middle School Library

Executive Session 6:30 p.m.

Public Session 7:30 p.m. (anticipated)

Meeting Will Be Live Streamed

AGENDA

A. CALL TO ORDER

It is expected that the Board will move immediately into Executive Session to discuss the Board's self-evaluation.

B. RECONVENE INTO OPEN SESSION

The Board will reconvene in open session at approximately 7:30 p.m.

C. PLEDGE OF ALLEGIANCE – Board President

D. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

(TAB A)

1. July 6, 2017 - Reorganization and Business Meeting
2. August 24, 2017 - Business Meeting
3. September 7, 2017 - Special Meeting/Work Session

E. COMMENDATIONS

This section of the agenda gives the Board of Education an opportunity to publicly recognize and commend individuals for outstanding accomplishments or contributions made to Elwood schools. Tonight we honor

Bari Shapiro for being awarded a "*Books for Children shelf*" from the Teachers College Reading and Writing Program's Classroom Library collection

Eileen Kelly-Gorman and ***Krista Albrecht*** for receiving a Certificate of Recognition from the New York State School Boards Association *Be the Change for Kids Innovation Program* for Elwood Family STEAM nights

F. BOARD RECOGNITION OF DONATIONS

1. Donations to fund the Barbara Quigley Memorial Fund:
 - o \$91.80 from various donors
 - o \$100.00 from Carmen Carbone
 - o \$2,232.73 from various donors
2. "Books for Children" shelf from Teachers College, awarded to Bari Shapiro at Harley Avenue Primary School
3. Donation of a koi for the pond at Harley Avenue Primary School from James Garside

G. REPORT FROM THE SUPERINTENDENT OF SCHOOLS / SUPERINTENDENT'S COMMENTS REGARDING TONIGHT'S AGENDA – Dr. Kenneth R. Bossert

1. Student Liaison -- Emma Koster

H. RESIDENTS' REMARKS

The Board encourages all residents to attend its meetings, and this section of the agenda affords them the opportunity to speak. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 2351). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.

I. PRESENTATIONS/DISCUSSION ITEMS

1. Overview of Bond Forum
2. Vote time for bond

J. FINANCIAL MATTERS

(TAB B)

1. Recommend the Board acknowledge receipt for audit of the following:
 - a) Claims Auditor Reports for the months of June, July and August, 2017.
2. Recommend the Board approve the budget transfers.

K. ACTION ITEMS

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the following business matters be approved:

1. **Personnel Agenda** -- as per attached

(TAB C)

2. **Special Education**

(TAB D)

- a. Recommend the Board approve the Committee on Special Education's recommendations for students' classifications/placements and/or discontinuance of services for meetings held on February 27; March 27; April 3, 5, 6, 7, 20; May 1.
- b. Recommend the Board approve the Committee on Preschool Special Education's recommendations for students' classifications/placements and/or discontinuance of services for meetings held on March 29; April 20, 21, 28.

3. Recommend the Board approve the attached SEQRA resolution as it relates to the two separate capital bond propositions.

(TAB E)

4. Resolution of the Elwood Union Free School District, New York, adopted September 28, 2017, calling a Special District Meeting to authorize the expenditure of moneys for school purposes and the levy of a tax therefor. A copy of the full text of the resolution is attached.

(TAB F)

5. Recommend the Board approve the following resolution:

"BE IT RESOLVED that the Elwood Board of Education approves the Town of Huntington 2017/18 tax levy in the amount of \$44,719,437 **and** that the Board of Education of the Elwood Union Free School District hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education."

6. Recommend the Board adopt the Board goals for 2017-18.

(TAB G)

7. Recommend the Board approve the following resolution:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby certifies the following administrators as APPR lead evaluators for the 2017-18 school year according to Section 30-2.9 of the Rules of the Board of Regents:

TITLE	NAME
Superintendent	Dr. Kenneth Bossert
Assistant Superintendent	Maureen Hull
Executive Director/Directors	Dianne Wilkinson, Pamela Fine, Eileen Kelly-Gorman, David Shanahan
Principals	Elissa Millan, Dr. Denise Toscano, Dr. Christina Sapienza, Carisa Burzynski
Assistant Principals	Dawn Valle, Leroy Cole, Thomas Colletti

8. Recommend the Board approve the following resolution:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby certifies the following administrators as APPR evaluators for Principals for the 2017-18 school year according to Section 30-2.9 of the Rules of the Board of Regents:

TITLE	NAME
Superintendent	Dr. Kenneth Bossert
Assistant Superintendent	Maureen Hull

9. **Business Agenda** -- as per attached

(TAB H)

L. ITEMS NOT LISTED ON AGENDA

M. COMMUNICATIONS -- None

N. RESIDENTS' REMARKS

Remarks are limited to items voted on and/or discussed at this business meeting. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 2351). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.

O. ADJOURNMENT

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

September 28, 2017

KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Terminations/Excessed	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Resignations	

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-1-- Position Abolitions: No Recommended Actions

P-2-- Position Creations: No Recommended Actions

P-3-- Terminations/Excessed: No Recommended Actions

P-4-- Leaves: No Recommended Actions

P-5-- Resignations:

A) Instructional:

1) LYDIA BABBIT

Position
Assignment
Effective
Reason

Teaching Assistant
James H. Boyd Intermediate School
August 31, 2017
Resignation

2) LAURA IRACE

Position
Assignment
Effective
Reason

School Library Media Specialist Teacher
Elwood-John H. Glenn High School
January 5, 2018
Retirement

3) SEAN MCGINTY

Position
Assignment

Effective
Reason

Social Studies Teacher
Elwood Middle School and Elwood-John H. Glenn
High School
July 1, 2018
Retirement

B) Civil Service: No Recommended Actions

P-6-- Tenure Appointments: No Recommended Actions

BOARD OF EDUCATION PERSONNEL ACTIONS

September 28, 2017

P-7-- Other Appointments:

A) Instructional:

1) **KATHLEEN COURBANOU**

Position	Teaching Assistant
Type of Appointment	Probationary
Assignment	James H. Boyd Intermediate School
Effective Date (on or about)	October 16, 2017
Certification	Teaching Assistant Level I
Expiration Date	October 15, 2021
Tenure Eligibility	October 16, 2021
Tenure Area	Teaching Assistant
Salary	Teaching Assistant, Step 1
Reason	To fill a vacant position on the Table of Organization

2) **KELSIE WILKINSON**

Position	Special Education Teacher
Type of Appointment	Part-time (0.6 FTE)
Assignment	Elwood-John H. Glenn High School
Effective Date (on or about)	September 11, 2017
Certification	Professional Students With Disabilities (Grades 1-6); Childhood Education (Grades 1-6); Provisional School Counselor
Expiration Date	At the discretion of the Superintendent not to extend beyond June 30, 2018
Tenure Eligibility	Not Applicable
Tenure Area	Special Education
Salary	60% of MA, Step 1
Note	Ms. Wilkinson's Teaching Assistant position is reduced to 0.4 FTE.
Reason	To fill a vacant position on the Table of Organization

B) Civil Service:

1) **LAURA FRIEDMAN**

Position	Paraprofessional
Civil Service Title	School Monitor
Type of Appointment	Part-time, 2.5 hours per day, 10 months
Assignment	James H. Boyd Intermediate School
Effective Date (on or about)	October 2, 2017
Prob. Expiration Date	April 1, 2020
Certification	Civil Service (Labor Class)
Salary	Paraprofessional Step 1
Reason	To fill a vacant position on the Table of Organization

BOARD OF EDUCATION PERSONNEL ACTIONS

September 28, 2017

2) KIM WALSH

Position	Paraprofessional
Civil Service Title	School Monitor
Type of Appointment	Full-time, 10 months
Assignment	Elwood Middle School
Effective Date (on or about)	retro to August 30, 2017
Prob. Expiration Date	Not applicable
Certification	Civil Service (Labor Class)
Salary	Paraprofessional Step 10
Reason	To fill a vacant position on the Table of Organization

P-8-- Other:

- a) Recommend the Board of Education approve Amy Lindenbaum to teach a workshop during Superintendent's Conference Day on August 31st. Ms. Lindenbaum should be paid for two hours of preparation time at the compensation rate of \$66.00 per hour.
- b) Recommend the Board of Education approve Krista Albrecht, an Educational Technology Specialist Teacher, to teach a technology class to new teachers, on August 29, 2017 including using Google Sites at the compensation rate of \$66.00 per hour.
- c) Recommend the Board of Education approve Krista Albrecht as the On Line Learning Site Coordinator for the Virtual High School for the 2017/2018 school year. Compensation is \$6,000 per year and is included in her bi-weekly paychecks.
- d) Recommend the Board of Education approve the following employees for overages for the 2017/2018 school year:

<u>Name:</u>	<u>School:</u>	<u>Additional:</u>	<u>Total:</u>	<u>Effective:</u>
<i>Sheri Davis</i>	<i>Elwood Middle</i>	<i>0.2 FTE</i>	<i>1.20 FTE</i>	<i>9/6/17</i>
<i>Louis Hanner</i>	<i>Elwood Middle</i>	<i>0.05 FTE</i>	<i>1.05 FTE</i>	<i>9/13/17</i>

- e) Recommend the Board of Education approve the following employees for additional hours for Curriculum Writing Projects. Compensation is \$66.00 per hour:

<i>Margueritte Carvana</i>	<i>Gr 4 Science Scope & Sequence</i>	<i>3 hours</i>
<i>Michelle Ottley</i>	<i>Gr 4 Science Scope & Sequence</i>	<i>3 hours</i>
- f) Recommend the Board of Education approve Lauren Bucholz, a Guidance Counselor at the Elwood Middle School, for an additional three (3) days of summer employment. Compensation is her daily rate of pay.

BOARD OF EDUCATION PERSONNEL ACTIONS

September 28, 2017

- g) Recommend the Board of Education approve the following employees as Mentors for the 2017/2018 school year. Compensation is \$500 per semester

<u>Name:</u>	<u>School:</u>	<u>Semester:</u>
<i>Kim Barnes</i>	<i>Elwood-John Glenn HS</i>	<i>First & Second Semesters</i>
<i>Keri Barozie</i>	<i>Elwood Middle School</i>	<i>First Semester only</i>
<i>Margueritte Carvana</i>	<i>James Boyd Intermediate</i>	<i>First Semester only</i>
<i>Christina Long</i>	<i>Harley Avenue Primary</i>	<i>First & Second Semesters</i>
<i>Megan Riley</i>	<i>Elwood Middle School</i>	<i>First Semester only</i>
<i>Patricia Vaccaro-Scisci</i>	<i>Elwood-John Glenn HS</i>	<i>First & Second Semesters</i>

- h) Recommend the Board of Education approve the following employees as Permanent Substitute Teachers at the compensation rate of \$120.00 per day effective August 30, 2017 through May 31, 2018:

<u>Name:</u>	<u>School:</u>
<i>Amandalis Adames</i>	<i>Elwood-John H. Glenn High School</i>
<i>Mary McGinn</i>	<i>James H. Boyd Inter / Elwood Middle School</i>
<i>Samantha Micciche</i>	<i>James H. Boyd Intermediate School</i>

- i) Recommend the Board of Education approve the following assignment changes for food service workers and paraprofessionals effective September 1, 2017. These changes are within the Table of Organization:

<u>Name:</u>	<u>School:</u>	<u>From:</u>	<u>To:</u>
<i>Jennifer Chillemi-Junge (Para)</i>	<i>Harley Avenue</i>	<i>2.0 hours</i>	<i>4.0 hours</i>
<i>Audrey Muchnicki (Para)</i>	<i>Harley Avenue</i>	<i>4.0 hours</i>	<i>4.75 hours</i>
<i>Liza Martin (Para)</i>	<i>Harley Avenue</i>	<i>2.0 hours</i>	<i>4.0 hours</i>
<i>Donna Regenberger (Para)</i>	<i>Harley Avenue</i>	<i>2.0 hours</i>	<i>2.33 hours</i>
<i>Stacey Mortillaro (FSW)</i>	<i>Middle School</i>	<i>6.0 hours</i>	<i>6.25 hours</i>
<i>Angelina Tirado (FSW)</i>	<i>James Boyd*</i>	<i>3.0 hours</i>	<i>3.25 hours</i>

**original appointment from July 6, 2017 BOE meeting was at Glenn*

- j) Recommend the Board of Education approve the attached Addendum to the Schedule of Substitute Teachers, Nurses and Support Staff for the 2017/2018 school year.

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

ADDENDUM I TO THE ORIGINAL PERSONNEL AGENDA

September 28, 2017

KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Terminations/Excessed	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Resignations	

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-8-- Other:

- a) Recommend the Board of Education approve, Teena Nguyen, an Accountant in the Business Office, for a stipend of \$1,800 for STAC Filing/Review for the year. Funding is through the Special Education Grant.
- b) Recommend the Board of Education approve the attached Co-Curricular appointments for the Harley Avenue Primary School, the James H. Boyd Intermediate School and the Elwood Middle School for the 2017/2018 school year.
- c) Recommend the Board of Education approve the attached revised Co-Curricular appointments for the Elwood-John H. Glenn High School for the 2017/2018 school year.
- d) Recommend the Board of Education approve the following teachers as Mentors during the 2017/2018 school year. Compensation is \$500 per semester.

<u>Mentor:</u>	<u>School:</u>	<u>Period:</u>
<i>Alessia Franco</i>	<i>Elwood Middle School</i>	<i>First & Second Semesters</i>

- e) Recommend the Board of Education approve Mallory McCabe as a Permanent Substitute Teacher at the Elwood Middle School at the compensation rate of \$120.00 per day effective September 29, 2017 through November 21, 2017.
- f) Recommend the Board of Education approve the revised effective dates for the permanent substitute teachers as follows:

<i>Amandalis Adames</i>	<i>High School</i>	<i>Eff. 9/29/17</i>
<i>Mary McGinn</i>	<i>Boyd</i>	<i>Eff. 9/29/17</i>
<i>Samantha Micciche</i>	<i>Boyd</i>	<i>Eff. 10/2/17</i>



Elwood Union Free School District
Board of Education
BUSINESS AGENDA
September 28, 2017

- Key: Tab 1 - Contracts
Tab 2 - Bid Awards
Tab 3 - Health Service Contracts
Tab 4 - Donations
Tab 5 - Other

The Superintendent of Schools recommends that the Board of Education approve the following Business action items:

TAB 1: CONTRACTS

- a. Recommend the Board approve the agreement with **THE DAYTOP PREPARATORY SCHOOL** to provide educational services for the 2017-2018 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- b. Recommend the Board approve the agreement with **HARBORFIELDS CENTRAL SCHOOL DISTRICT** to provide services for special education (TUITION RECEIVED) for the 2017-2018 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- c. Recommend the Board approve the agreement with **KINGS PARK CENTRAL SCHOOL DISTRICT** to provide services for special education (TUITION RECEIVED) for the 2017-2018 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- d. Recommend the Board approve the intermunicipal agreement with the **TOWN OF HUNTINGTON** for use of respective facilities by one another; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

TAB 2: BID AWARDS

NONE

TAB 3: HEALTH SERVICE CONTRACTS

NONE

TAB 4: DONATIONS

- a. Recommend the Board accept the donation of \$91.80 funding the **BARBARA QUIGLEY MEMORIAL FUND**. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- b. Recommend the Board accept the donation of \$100 from Carmen Carbone funding the **BARBARA QUIGLEY MEMORIAL FUND**. The appropriate revenue and expenditure budget codes will be adjusted accordingly.

- c. Recommend the Board accept the award of a Books for Children shelf from **TEACHERS COLLEGE CLASSROOM LIBRARY** at HARLEY AVENUE PRIMARY SCHOOL. This donation was awarded to Bari Shapiro of Harley Avenue as part of the Teachers College Reading and Writing Project.
- d. Recommend the Board accept the donation of \$2,232.73 via Angela Casano on behalf of various donors funding the **BARBARA QUIGLEY MEMORIAL FUND**. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- e. Recommend the Board accept the donation of a koi for the pond at Harley Avenue Primary School from James Garside.

TAB 5: OTHER

- a. **BE IT RESOLVED** that the **BOARD OF EDUCATION OF THE ELWOOD UNION FREE SCHOOL DISTRICT** hereby approves the terms and conditions of the Stipulation of Settlement resolving a certain matter between the District and the parents of a youngster classified by the District's CSE and identified by student number 102091265; **and**

BE IT FURTHER RESOLVED that the Board of Education authorizes the President of the Board to execute the Stipulation of Settlement as approved on the Board's behalf.

- b. **WHEREAS**, the Board has been advised by **NYS SED** that it has been allocated \$50,000 in bullet aid; and **WHEREAS**, the Board has received said aid; **NOW, THEREFORE, BE IT RESOLVED**, that the Board accepts \$50,000 in bullet aid from the State and appropriates same for use in capital improvements.
- c. Recommend the Board approve the **JOHN H. GLENN KICKLINE TRIP PROPOSAL** to Universal Studios, Florida, March 1-5, 2018 to compete in the National Dance Alliance's Dance Competition, subject to preparation of a written legal agreement.
- d. Recommend the Board approve the disposal of broken and unrepairable calculators and microscopes from the high school math and science departments.
- e. Recommend the Board approve the disposal of 147 phones district-wide as obsolete and no longer useful.