

ELWOOD UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
REGULAR MEETING MINUTES  
May 11, 2020

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**A. CALL TO ORDER – 7:32 p.m.**

(Note: Based on the suspension of the Open Meetings provision of the New York State Public Officer's Law pursuant to New York State Executive Order 202.1, public attendance was not permitted. However, the meeting was held via teleconference and live streamed through the District's website: [www.elwood.k12.ny.us](http://www.elwood.k12.ny.us))

Present:	Becky Marcus	President
	Michael LaMena	Vice President
	Heather Mammolito	Member
	James Tomeo	Member
	Deborah Weiss	Member

Absent: None

Staff:	Dr. Kenneth Bossert	Superintendent of Schools
	Dr. Maureen Hull	Assistant Superintendent/Curriculum
	Lorraine Dunkel	Assistant Superintendent/Business
	Dianne Wilkinson	Exec. Director/Special Education
	Mary Lou Marx	District Clerk

Absent: Gene Tranchino      Exec. Director/Technology & Transportation

**B. PLEDGE OF ALLEGIANCE – Board President**

**C. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)**

1. April 2, 2020 Regular Meeting  
Mr. LaMena moved and Mrs. Weiss seconded a motion to approve the minutes of the Regular Business Meeting of April 2, 2020.  
Motion carried. Vote: 5-yes, 0-no.
2. April 28, 2020 Regular Meeting  
Mrs. Weiss moved and Mrs. Mammolito seconded a motion to approve the minutes of the Regular Business Meeting of April 28, 2020.  
Motion carried. Vote: 5-yes, 0-no.

**D. SUPERINTENDENT'S REPORT – Dr. Kenneth R. Bossert**

**E. RESIDENTS REMARKS**

The Board encourages all residents to attend its meetings via teleconference, and this section of the agenda affords them the opportunity to send questions or comments to a specific email address which are conveyed to the Board by the District Clerk. Persons wishing to send questions or comments for the Board should identify themselves and any organization they

represent at the meeting. Comments related to district business or any agenda item should be kept as brief as possible and may not exceed three minutes (Board Policy 2351). Questions or comments concerning matters which are not on the agenda will be taken under consideration and may be discontinued by the President. Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way be violated, is prohibited.

**F. DISCUSSION ITEMS** - None

**G. PRESENTATIONS**

1. Report on the Parent Survey for the Distance Learning Plan – Dr. Hull
2. Budget Update Presentation – Ms. Dunkel

**H. CONSENT AGENDA VOTE**

Mrs. Mammolito moved and Mrs. Weiss seconded a motion to approve the consent agenda (Items I.1-I.3, J.1-J.21), as presented to the Board at this meeting.

Motion carried. Vote: 5-yes, 0-no.

**I. FINANCIAL MATTERS**

1. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby acknowledges receipt for audit of the following reports:
  - a) Treasurer's Report for March, 2020
  - b) Revenue Report through March 31, 2020
  - c) Cash Flow Report for March, 2020
  - d) Budget Status Report through March 31, 2020
  - e) Trial Balance Report through March 31, 2020
  - f) Executive Summary through March 31, 2020
  - g) Budget Transfer Report for March, 2020
  - h) Claims Auditor Report for March, 2020
  
2. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the budget transfers as presented to the Board at this meeting.
  
3. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the transfer of funds not to exceed \$500,000 from the EBALR reserve to the General Fund for the purpose of funding costs associated with 2019-2020 retirements.

**J. ACTION ITEMS (Personnel, Business, Special Education)**

1. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby confers tenure for the following:

Candidate's Name	Tenure Area	Effective Date
Julie Billelo	Special Education	September 28, 2020
Carisa Burzynski	Secondary Principal	July 1, 2020
Nicole Carroll	Teaching Assistant	November 14, 2020
Aeriell Clem	Teaching Assistant	October 21, 2020

<b>Candidate's Name</b>	<b>Tenure Area</b>	<b>Effective Date</b>
Laura Ioviero	Special Education	August 30, 2020
Jason Joiner	English	August 30, 2020
Michelle Kretz	School Social Worker	September 26, 2020
Valentina Parisi	Foreign Language	September 1, 2020
David Shanahan	Athletic Director	September 23, 2020
Maria Viteritti	Teaching Assistant	September 1, 2020

2. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the resignation of Eileen Kelly-Gorman from her position as the Director of Math, Science and Technology effective June 30, 2020.
  
3. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby amends the April 2, 2020 appointment of Eileen Kelly-Gorman to the position of Executive Director of Special Education and Pupil Personnel Services, from a four-year probationary period commencing July 1, 2020 to a three-year probationary period commencing July 1, 2020 and terminating on June 30, 2023.
  
4. Upon the recommendation of the Superintendent of Schools, a motion to adopt the following resolution:  
WHEREAS, the Governor of the State of New York has declared a State of Emergency pertaining to the COVID-19 pandemic; and  
WHEREAS, there has been a declaration of both a Statewide and local State of Emergency, necessitating school closings for a period of weeks, as determined by both the Governor of New York State and the County Executive, respectively; and  
WHEREAS, in order to preserve maximum state aid in accordance with Education Law §3604 and Executive Orders 202.2 and 202.4, school districts must exhaust any available time, including snow days and vacation days;  
NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby amends the 2019-2020 School District Calendar, as presented to the Board at this meeting, a copy of which amended calendar shall be incorporated by reference within the minutes of this meeting.
  
5. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the amended Legal Notice of the Annual School District Election, Budget Vote and Budget Hearing and establishes the following dates and times in preparation for said Elwood Union Free School District's Annual School District Election and Budget Vote:  
Budget Vote and Board of Education Elections:  
Date: Tuesday, June 9, 2020  
Voting format: Absentee Ballot only  
Place: Elwood Middle School  
Publication of Legal Notices:  
May 7 & 8, 2020  
May 21 & 22, 2020  
Budget Hearing:  
Date: June 1, 2020

Time: 5:00 p.m.

Place: Remote

6. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the amended Board of Education Meeting Schedule for 2019-2020, as presented to the Board at this meeting.
7. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the amended 2020-2021 School Budget Development & Annual Meeting Calendar, as presented to the Board at this meeting.
8. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby adopts the Board of Education meeting schedule, for the 2020-2021 school year, as presented to the Board at this meeting.
9. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools and based on the recommendations of the Audit Committee, the Board of Education hereby accepts the following internal auditor's reports for the fiscal year ending June 30, 2019 as performed and prepared by Nawrocki Smith, LLP, Certified Public Accountants: Key Controls Report and Risk Assessment Update, June 2019
10. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the Corrective Action Plan developed in response to the Annual Risk Assessment for the fiscal year ending June 30, 2019.
11. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board President and Superintendent of Schools are hereby authorized to sign and execute the Memorandum of Agreement dated May 11, 2020 between the District and the Elwood Teachers' Alliance, as presented to the Board at this meeting, a copy of which Memorandum of Agreement shall be incorporated by reference within the minutes of this meeting.
12. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board President and Superintendent of Schools are hereby authorized to sign and execute the Change Order No. 1 dated February 5, 2020 in the deduct amount of (\$59,030.85) for Icon Contracting Corp. related to the Bond Phase 1 roof replacement at Elwood Middle School.
13. WHEREAS, Nassau-Suffolk School Boards Association has submitted its proposed 2020-2021 Budget for the approval of its member boards, the Elwood Union Free School District Board of Education authorizes the District Clerk to record the outcome of the vote and notify Nassau-Suffolk School Boards Association of the results.  
BE IT RESOLVED, that the Nassau-Suffolk School Boards Association Proposed Budget for the 2020-2021 school year (as accepted by N-SSBA's Executive Committee) be, and hereby is approved.
14. WHEREAS, Nassau-Suffolk School Boards Association has submitted its proposed 2020-2021 Slate of Officers and Members of the Executive Committee, for the approval of its member boards, the Elwood Union Free School District Board of Education authorizes the District Clerk to record the outcome of the vote and notify Nassau-Suffolk School Boards Association of the results.

BE IT RESOLVED, that the Nassau-Suffolk School Boards Association Proposed 2020-2021 Slate of Officers and Members of the Executive Committee (as presented by N-SSBA's Nominating Committee) be, and hereby is approved.

15. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that pursuant to Section 912 of the Education Law, the Board of Education President and the Superintendent of Schools are hereby authorized to execute an agreement between the Elwood Union Free School District and the South Huntington Union Free School District for health and welfare services for resident students of the Elwood Union Free School District attending non-public schools in the South Huntington Union Free School District, in the amount of \$800.63 per eligible child for the period July 1, 2019 through June 30, 2020 inclusive, and said agreement will be incorporated by reference within the minutes of this meeting.
16. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education President is hereby authorized to sign and execute an Agreement the Huntington Union Free School District and the District, setting forth the terms and conditions for hosting an Emergency Child Care Services Program provided by SCOPE Education Services, effective March 23, 2020, and said agreement will be incorporated by reference within the minutes of this meeting.
17. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the Board of Education President to sign and execute an Agreement with SCO Family of Services - Madonna Heights to provide instruction to handicapped children, effective January 1, 2020 through June 30, 2020, and said Agreement will be incorporated by reference within the minutes of this meeting.
18. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Matthew Rickus, Luke Goehring, Scott Savino and Thomas Zenobio as Summer Custodial Workers, to serve at the pleasure of the Board on an as-needed basis, effective May 12, 2020 through September 7, 2020, at a Board approved rate of \$13.00 per hour.
19. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the Board of Education President and Superintendent of Schools to sign and execute the revised amendment to the Salary and Benefits Agreement for Dianne Wilkinson, Executive Director of Special Education, as presented to the Board at this meeting, effective July 1, 2019.
20. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves 2020 summer hours for the following employees, with compensation at their 2020-2021 hourly rate of pay, for the purpose of Chromebook preparation and distribution:  
Frank Benavides - 18 hours  
Aeriell Clem - 18 hours
21. BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Committee and Subcommittee on Special Education's recommendations for meetings held on 5/10/19, 1/23/20, 2/10/20, 4/30/20

and 5/6/20, and the Committee on Preschool Special Education's recommendations for meetings held on 2/14/20, 2/27/20, 3/12/20, 3/13/20, 4/3/20, 4/6/20, 4/13/20, 4/14/20, 4/23/20, 4/24/20, 4/30/20 and 5/6/20 for students' classifications/placements and/or discontinuance of services.

BE IT FURTHER RESOLVED, that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

**K. POLICY**

1. Draft Policies Submitted to the Board for a First Reading
  - 5280 Interscholastic Athletics
  - 6150 Budget Transfers
  - 6240 & 6240-R Investments
  - 6640 Inventories Capitalization
  - 8130.1 Extreme Risk Protection Orders
  - 8635 & 8635-E & 8635-R Information and Data Privacy Security, Breach and Notification
  - 9700 Staff Development
  
2. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools and the Board Policy Sub-Committee, the Board of Education hereby approves the second reading and adoption of the following policy, as presented to the Board at this meeting:
  - 6705 Federal Funds Purchasing

Mrs. Weiss moved and Mr. Tomeo seconded a motion to approve Item K.2, as presented to the Board at this meeting.

Motion carried. Vote: 5-yes, 0-no.

**L. ITEMS NOT LISTED ON AGENDA** - None

**M. RESIDENTS REMARKS**

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**N. ADJOURNMENT – 10:48 p.m.**

Mrs. Weiss moved and Mrs. Mammolito seconded a motion to adjourn the meeting at 10:48 p.m.

Motion carried. Vote: 5-yes, 0-no.

Respectfully submitted,

Mary Lou Marx  
District Clerk