

ELWOOD UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
REORGANIZATIONAL & REGULAR BUSINESS MEETING MINUTES  
July 11, 2024

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**A. CALL TO ORDER – 5:30 p.m.**

The District Clerk called the meeting to order at 5:30 p.m. in the Elwood Middle School Library.

Present:	Walter Edwards	Member
	Thomas Scarola	Member
	Dr. Sara Siddiqui	Member
	James Tomeo	Member
	Deborah Weiss	Member

Absent: None

Staff:	Dr. Gayle Steele	Superintendent of Schools
	Dr. Sonia Hood	Assistant Superintendent/Curriculum
	Lorraine Dunkel	Assistant Superintendent/Business
	Eileen Kelly-Gorman	Assistant Superintendent/Special Education
	Mary Lou Marx	District Clerk

Absent: None

**B. PLEDGE OF ALLEGIANCE –District Clerk**

**C. ADMINISTRATION OF OATH OF OFFICE TO ELECTED MEMBERS OF THE BOARD & SUPERINTENDENT OF SCHOOLS**

1. The District Clerk administered the Oath of Office to James Tomeo, Walter Edwards and Dr. Gayle Steele.

**D. NOMINATIONS AND ELECTIONS**

1. The District Clerk opened the floor for nominations for the position of President of the Board of Education. Mr. Scarola nominated Mr. Tomeo as President. No further nominations were made and the floor was closed to further nominations.  
Motion carried. Vote: 5-yes, 0-no.
2. The District Clerk administered the Oath of Office to the President of the Board of Education, Mr. Tomeo, and turned the meeting over to the President.
3. Mr. Tomeo opened the floor for nominations for the position of Vice President of the Board of Education. Mr. Tomeo nominated Mrs. Weiss. No further nominations were made and the floor was closed to further nominations.  
Motion carried. Vote: 5-yes, 0-no.

4. The District Clerk administered the Oath of Office to the Vice President of the Board of Education, Mrs. Weiss.

**E. PROPOSED EXECUTIVE SESSION**

1. Mr. Scarola moved and Dr. Siddiqui seconded a motion to go into Executive Session for the purpose of confidential discussions regarding the potential appointment of an administrator at 5:36 p.m.  
Motion carried. Vote: 5-yes, 0-no.

**F. RECONVENE OPEN SESSION**

1. Dr. Siddiqui moved and Mr. Walters seconded a motion to reconvene into Open Session at Elwood Middle School library at 6:04 p.m.  
Motion carried. Vote: 5-yes, 0-no.

**G. RESIDENTS' REMARKS**

The Board encourages all residents to attend its meetings, and this section of the agenda affords them the opportunity to speak. Persons wishing to speak should identify themselves, state whether they are a resident of the Elwood School District and any organization they represent at the meeting. Comments related to district business or any agenda item should be kept as brief as possible and may not exceed three minutes (Board Policy 1230). Questions or comments concerning matters which are not on the agenda will be taken under consideration and may be discontinued by the President. Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way be violated, is prohibited.

**H. DISCUSSION ITEM** – None

**I. BOARD RECOGNITION OF DONATION**

1. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the following donation, with gratitude:  
\$450 from the Long Island Rays Baseball Team to support Elwood-John H. Glenn High School Athletics.

Dr. Siddiqui moved and Mrs. Weiss seconded the motion for Item I.1, as presented to the Board at this meeting.

Motion carried. Vote: 5-yes, 0-no.

**J. CONSENT AGENDA VOTE**

Mr. Edwards moved and Dr. Siddiqui seconded a motion to approve the consent agenda (Items K.1-K.3, L.1, M.1-M.6, N.1, O.1-O.5, P.1-P.25, Q.1-Q.4, R.1-R.8, S.1-S.5, T.1, U.1-U.2, W.1, Y.1, Z.1-Z.28, AA.1-AA.15, BB.1-BB.2, CC.1) as presented the Board at this meeting.

Motion carried. Vote: 5-yes, 0-no.

**K. APPOINTMENT OF OFFICERS**

1. BE IT RESOLVED, the Board of Education hereby appoints Mary Lou Marx as District Clerk for the 2024-2025 school year, effective July 1, 2024.  
(It is noted that Mrs. Marx was administered the Oath of Office on July 17, 2024.)
2. BE IT RESOLVED, the Board of Education hereby appoints Lorraine Dunkel as Alternate District Clerk for the 2024-2025 school year, effective July 1, 2024.

(It is noted that the Ms. Dunkel was administered the Oath of Office on July 12, 2024.)

3. BE IT RESOLVED, the Board of Education hereby appoints Rosalia Seiter as District Treasurer for the 2024-2025 school year, effective July 1, 2024.

(It is noted that Ms. Seiter was administered the Oath of Office on July 18, 2024.)

#### **L. APPOINTMENT OF BOARD OF EDUCATION COMMITTEES**

1. BE IT RESOLVED, the Board of Education hereby re-establishes an Audit Advisory Committee, adopts the Charter as presented to the Board at this meeting, and appoints the following as members to the Committee for the 2024-2025 fiscal year: Heather Mammolito, Scott Paterniani and Joseph Ammirati

(It is noted that Mrs. Mammolito was administered the Oath of Office on July 19, 2024, Mr. Paterniani was administered the Oath of Office on July 23, 2024, and Mr. Ammirati was administered the Oath of Office on July 16, 2024.)

2. BE IT RESOLVED, the Board of Education hereby approves the Board Liaisons for the Board of Education Committees, for the 2024-2025 school year, as presented to the Board at this meeting:

Facilities: Mr. Tomeo & Mr. Edwards

Curriculum: Mr. Scarola & Mrs. Weiss

Technology: Mrs. Weiss & Mr. Scarola

Safety: Mr. Tomeo & Mr. Edwards

Health & Nutrition: Mr. Scarola & Dr. Siddiqui

Legislative: Mr. Tomeo & Mr. Edwards

Audit: Mrs. Weiss & Dr. Siddiqui

Dr. Siddiqui moved and Mr. Edwards seconded the motion for Item L.2, as presented to the Board at this meeting.

Motion carried. Vote: 5-yes, 0-no.

#### **M. APPOINTMENT OF SCHOOL ATTORNEYS & AUDITORS**

1. BE IT RESOLVED, the Board of Education hereby appoints Ingerman Smith, LLP as the General Counsel for the 2024-2025 school year and authorizes the Board of Education President to sign and execute a Letter of Engagement with Ingerman Smith, LLP and the District, setting forth the terms and conditions for providing such services to the District, effective July 1, 2024 through June 30, 2025, and said Letter of Engagement will be incorporated by reference within the minutes of the meeting.
2. BE IT RESOLVED, the Board of Education hereby appoints Frazer & Feldman, LLP as the Special Education Counsel for the 2024-2025 school year and authorizes the Board of Education President to sign and execute the Retainer Agreement with Frazer & Feldman, LLP and the District, setting forth the terms and conditions for providing such services to the District, effective July 1, 2024 through June 30, 2025, and said Agreement will be incorporated by reference within the minutes of the meeting.
3. BE IT RESOLVED, the Board of Education hereby appoints Hawkins Delafield & Wood, LLP as the Bond Counsel for the 2024-2025 school year and authorizes the Board of Education President to sign and execute an Agreement with Hawkins, Delafield & Wood, LLP and the District, setting forth the terms and conditions for providing such

services to the District, effective July 1, 2024 through June 30, 2025, and said Agreement will be incorporated by reference within the minutes of the meeting.

4. BE IT RESOLVED, the Board of Education hereby appoints Cerini and Associates as the Claims Auditor for the 2024-2025 school year and authorizes the Board of Education President to sign and execute an Agreement with Cerini and Associates and the District, setting forth the terms and conditions for providing such services to the District, effective July 1, 2024 through June 30, 2025, and said Agreement will be incorporated by reference within the minutes of the meeting.
5. BE IT RESOLVED, the Board of Education hereby appoints R.S. Abrams and Co., LLP as the Internal Auditor for the 2024-2025 school year and authorizes the Board of Education President to sign and execute an Agreement with R.S. Abrams and Co., LLP and the District, setting forth the terms and conditions for providing such services to the District, effective July 1, 2024 through June 30, 2025, and said Agreement will be incorporated by reference within the minutes of the meeting.
6. BE IT RESOLVED, the Board of Education hereby appoints Nawrocki Smith, LLP as the External Auditor for the 2024-2025 school year and authorizes the Board of Education President to sign and execute an Agreement with Nawrocki Smith, LLP and the District, setting forth the terms and conditions for providing such services to the District, effective July 1, 2024 through June 30, 2025, and said Agreement will be incorporated by reference within the minutes of the meeting.

**N. APPOINTMENT OF SCHOOL PHYSICIAN**

1. BE IT RESOLVED, the Board of Education hereby appoints Scott Gross, M.D. as the School Physician for the 2024-2025 school year, effective July 1, 2024.

**O. CSE & CPSE APPOINTMENTS**

1. BE IT RESOLVED, the Board of Education hereby appoints the Members for the Committee on Special Education for the 2024-2025 school year, as presented to the Board at this meeting.
2. BE IT RESOLVED, the Board of Education hereby appoints the Members for the Committee on Pre-School Special Education for the 2024-2025 school year, as presented to the Board at this meeting.
3. BE IT RESOLVED, the Board of Education hereby appoints Diane Pribyl to serve as a CSE/CPSE Parent Member for the 2024-2025 school year.
4. BE IT RESOLVED, the Board of Education hereby appoints the Surrogate Parent for the CSE/CPSE meetings for the 2024-2025 school year, as presented to the Board at this meeting:  
Mrs. Donna Kelly
5. BE IT RESOLVED, the Board of Education hereby appoints Impartial Hearing Officers for the 2024-2025 CSE/CPSE meetings from the most current certified list maintained in the New York State Impartial Hearing Reporting System.

**P. OTHER APPOINTMENTS**

1. BE IT RESOLVED, the Board of Education hereby appoints Capital Markets Advisors, LLC (CMS) as Fiscal Advisor for the 2024-2025 school year and authorizes the Board of Education President to sign and execute an Agreement with Capital Markets Advisors, LLC and the District, setting forth the terms and conditions for providing bond and bond anticipation note financing services to the District, effective July 1, 2024 through June 30, 2025, and said Agreement will be incorporated by reference within the minutes of the meeting.
2. BE IT RESOLVED, the Board of Education hereby appoints the following for the 2024-2025 school year, effective July 1, 2024:  
Third Party Administrator
  - a. Workers' Compensation: Nassau County Schools Cooperative Workers' Compensation Self-Insured Trust Administered by Wright Risk Management
  - b. Workers' Compensation Trustee: Lorraine DunkelWorkers' Compensation Alternate: Rosalia Seiter
3. BE IT RESOLVED, the Board of Education hereby appoints New York State Insurance Reciprocal (NYSIR) as the District's Insurance and Bond Broker for the 2024-2025 school year, effective July 1, 2024.
4. BE IT RESOLVED, the Board of Education hereby appoints BBS Architects, Landscape Architects & Engineers, P.C. as the District's Architect of record for the 2024-2025 school year, effective July 1, 2024.
5. BE IT RESOLVED, the Board of Education hereby appoints Lorraine Dunkel as Purchasing Agent for the 2024-2025 school year, at no additional salary, effective July 1, 2024.
6. BE IT RESOLVED, the Board of Education hereby appoints Kim Redmond as the Deputy Purchasing Agent for the 2024-2025 school year, at no additional salary, effective July 1, 2024.
7. BE IT RESOLVED, the Board of Education hereby appoints Joanne Lanzilotta as the Deputy Treasurer for the 2024-2025 school year, at no additional salary, effective July 1, 2024.  
(It is noted that Mrs. Lanzilotta was administered the Oath of Office on July 12, 2024.)
8. BE IT RESOLVED, the Board of Education hereby appoints Lorraine Dunkel, Purchasing Agent and Kim Redmond, Deputy Purchasing Agent, as the Receivers of Bids for the 2024-2025 school year, at no additional salary.
9. BE IT RESOLVED, the Board of Education hereby appoints Jay Siegel, Richard Thompson and Lawrence Spirn as Hearing Officers for Civil Service Law, Section 75 proceedings.
10. BE IT RESOLVED, the Board of Education hereby appoints Ronald Carritue as the Asbestos Designee (AHERA) and Integrated Pest Management Coordinator for the 2024-2025 school year, at no additional salary, effective July 1, 2024.

11. BE IT RESOLVED, the Board of Education hereby appoints Eileen Kelly-Gorman as the ADA Compliance Officer, for the 2024-2025 school year, at no additional salary, effective July 1, 2024.
12. BE IT RESOLVED, the Board of Education hereby appoints Pamela Fine as the Title VI and Title VII Compliance Officer for the 2024-2025 school year, at no additional salary, effective July 1, 2024.
13. BE IT RESOLVED, the Board of Education hereby appoints the following Dignity Act Coordinators for the 2024-2025 school year, at no additional salary, effective July 1, 2024:  
District - Eileen Kelly-Gorman, Pamela Fine, Joanna Sepp, Dawn Valle  
Elementary-Elissa Millan, Denise Toscano, Michelle Kretz  
Harley-Jessica Wulfost  
Boyd-Adam Goudreau  
Middle School-Christina Moran, Laurie Oriolo, Todd Schwartz, Sherine DeJesus  
High School- Corey McNamara, JoAnna Sepp, Carolyn Goudreau, Lindsay Fritch
14. BE IT RESOLVED, the Board of Education hereby appoints Eileen Kelly-Gorman as the 504 Compliance Officer, for the 2024-2025 school year, at no additional salary, effective July 1, 2024.
15. BE IT RESOLVED, the Board of Education hereby appoints the following as Title IX Hearing Officers, for the 2024-2025 school year, at no additional salary, effective July 1, 2024:  
Pamela Fine (District)  
Elissa Millan (Elementary)  
Denise Toscano (Elementary)  
Christina Moran (EMS)  
Corey McNamara (JGHS)
16. BE IT RESOLVED, the Board of Education hereby appoints Lorraine Dunkel as Records Access Officer and Records Management Officer, for the 2024-2025 school year, at no additional salary, effective July 1, 2024.
17. BE IT RESOLVED, the Board of Education hereby designates Lorraine Dunkel as the Educational Officer for Project Save, for the 2024-2025 school year, at no additional salary, effective July 1, 2024.
18. BE IT RESOLVED, the Board of Education hereby appoints Lorraine Dunkel as the District's Medicaid Compliance Officer for the 2024-2025 school year, at no additional salary, effective July 1, 2024.
19. BE IT RESOLVED, the Board of Education hereby appoints Lorraine Dunkel as Student Residency Officer, for the 2024-2025 school year, at no additional salary, effective July 1, 2024.
20. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following liaisons, at no additional salary, for the 2024-2025 school year, effective July 1, 2024:

Homeless Liaisons: Jesse Marroquin, Joanna Sepp, Sherine DeJesus, Michelle Kretz, Jessica Wulforst

Foster Care Liaison: Joanna Sepp

Neglected/Delinquent Transition Liaison: Joanna Sepp

21. BE IT RESOLVED, the Board of Education hereby appoints Tracey Benfante as the Supervisor of the Register of Attendance, for the 2024-2025 school year, at no additional salary, effective July 1, 2024.
22. BE IT RESOLVED, that the Board of Education hereby appoints Christopher Onorato as the Data Protection Officer for the Elwood Union Free School District, for the 2024-2025 school year, at no additional salary, effective July 1, 2024.
23. BE IT RESOLVED, that the Board of Education hereby appoints Dr. Gayle Steele, Superintendent of Schools, as Chief Emergency Officer, for the 2024-2025 school year, at no additional salary, effective July 1, 2024 through June 30, 2025.
24. BE IT RESOLVED, the Board of Education hereby appoints the following individuals to the District Safety Team for the 2024-2025 school year:

Lorraine Dunkel	Assistant Superintendent for Business	Elwood UFSD
Dr. Gayle Steele	Superintendent of Schools	Elwood UFSD
Eileen Kelly Gorman	Assistant Superintendent for Special Education & PPS	Elwood UFSD
Corey McNamara	Principal	Elwood UFSD
Christina Moran	Principal	Elwood UFSD
Elissa Millan	Principal	Elwood UFSD
Denise Toscano	Principal	Elwood UFSD
Trish Sihksnel	Assistant Principal	Elwood UFSD
Lindsay Fritch	Assistant Principal	Elwood UFSD
Ron Carritue	Director of Facilities	Elwood UFSD
Kevin Beslity	Director of Security	Elwood UFSD
Christopher Onorato	Director of Technology	Elwood UFSD
Jerry Brown	Security Supervisor	Elwood UFSD
Garrett Chesnoff	Teacher/ETA President	Elwood UFSD
Michelle Kretz	Social Worker/Coordinator	Elwood UFSD
Agapi Bell	PTA/Community Member	Parent/Community
Maureen Mueller	PTA/Community Member	Parent/Community

25. BE IT RESOLVED, the Board of Education hereby appoints the following residents to serve on the Board of Registration for the 2024-2025 school year:  
Hilda Schulkind  
Patricia Grasso  
Veronica Bohrer  
Nancy Mancini

#### **Q. DESIGNATIONS**

1. WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o (“Section 119-o”) empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, town

and villages, and districts] to enter into, amend, cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis;

WHEREAS, the Elwood Union Free School District wishes to invest portions of its available investment funds in cooperation with other corporations and/or districts pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 28, 2019;

WHEREAS, the Elwood Union Free School District wishes to assure the safety and liquidity needs of their funds;

Now, therefore, it is hereby resolved as follows:

That Lorraine Dunkel, Assistant Superintendent for Business of the Elwood Union Free School District

is hereby authorized to participate in the NYCLASS program under the terms of the NYCLASS Municipal Agreement

Amended and Restated as of March 28, 2019.

2. BE IT RESOLVED, the Board of Education hereby designates the following banks as depositories for funds, each bank having a \$25 million limit which may be kept on deposit at any time, and that the banks be authorized to recognize the signatures of the officers as listed in the payment of funds or the transaction of business of said school district accounts for the fiscal year July 1, 2024 to June 30, 2025:

General Accounts -- requiring one authorized signature (the Treasurer):

- First National Bank
- Flushing Bank

Extraclassroom Activity Funds at the Middle School and High School -- requiring two authorized signatures (Principal and Central Treasurer):

- First National Bank

EXCEPTION TO THE ABOVE: If any payment exceeds \$5,000, the check must be signed by the District Treasurer or Deputy Treasurer and the Superintendent or Assistant Superintendent for Business.

Such checks will therefore have two (2) signatures. Also, checks for administrators and other staff exceeding \$500 must be signed by the District Treasurer and either the Deputy Treasurer or the Superintendent. Checks drawn on activity funds shall require any two of the following signatures: Superintendent, appropriate faculty advisor, appropriate central activity fund treasurer or school district treasurer.

3. BE IT RESOLVED, the Board of Education hereby designates the Long Islander/Record and the Long Island Business News as the official District Newspapers, for the 2024-2025 school year, effective July 1, 2024.
4. BE IT RESOLVED, the Board of Education hereby establishes the Board of Education Meetings to be held on Thursdays, or an alternate day as needed, once or twice per month, and begin at 7:30 p.m. in the Elwood Middle School Auditorium or Library unless otherwise noted and posted on the District website as the day, time and place for the Regular Monthly Meetings of the Board of Education for the 2024-2025 school year.

## **R. AUTHORIZATIONS**

1. BE IT RESOLVED, the Board of Education hereby designates Dr. Gayle Steele, Superintendent of Schools, as the person to certify District payroll for the 2024-2025 school year, at no additional salary, effective July 1, 2024.



2. BE IT RESOLVED, the Board of Education hereby authorizes Dr. Gayle Steele, Superintendent of Schools, to approve budget transfers in accordance with Board Policy 6150, effective July 1, 2024 through June 30, 2025, at no additional salary.
3. BE IT RESOLVED, the Board of Education hereby authorizes Dr. Gayle Steele, Superintendent of Schools, to take action on staff, administrative and teacher requests to attend conferences, conventions and work-shops within the limits of the 2024/25 budget appropriations and in accordance with Board Policy, effective July 1, 2024 through June 30, 2025, at no additional salary.
4. BE IT RESOLVED, the Board of Education hereby authorizes the following users of the District Credit Cards in accordance with Board Policy 8334, for the 2024-2025 school year:  
 First National Bank of Long Island: Superintendent of Schools, Assistant Superintendent for Business, District Clerk  
 WEX Fleet gas card: David Desimone, Michael Abbate, Rich Milliken, Roger Mounce, Kevin Beslity, Jerry Brown, Donald Rohrssen, Thomas Braun, Dylan Steger  
 Home Depot Credit Card: Roger Mounce, Matthew McGuire, Rosemarie Ortiz, Ronald Carritue
5. BE IT RESOLVED, the Board of Education hereby authorizes the establishment of Petty Cash funds and designate respective custodians for each fund for the 2024-2025 school year, as follows:
 

Central Administration	\$100	Kim Redmond
JHG High School	\$100	Linda Franey
Elwood Middle School	\$100	Tracey Conter
James Boyd Intermediate	\$100	Linda Vazquez
Harley Avenue Primary	\$100	Marie Gierl
Buildings and Grounds	\$100	Rosemarie Ortiz
6. BE IT RESOLVED, the Board of Education hereby authorizes the mileage reimbursement rate to be the IRS standard mileage rate per mile for mileage expenses related to district business for the 2024-2025 school year.
7. BE IT RESOLVED, the Board of Education hereby delegates its authority, pursuant to Commissioner's Regulations 100.2(y), to Dr. Gayle Steele, Superintendent of Schools, who shall have the full and final authority to make determinations regarding student residency, for the 2024-2025 school year, effective July 1, 2024 through June 30, 2025.
8. BE IT RESOLVED, the Board of Education hereby delegates the power to each building principal to suspend a student for a period not to exceed five (5) consecutive school days at any one time.

**S. POLICIES & DISTRICT PLANS**

1. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby reaffirms Policy #6240 (Investments).
2. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby reaffirms Policy #6700 (Purchasing).

3. BE IT RESOLVED, the Board of Education hereby reaffirms Policy #5300 (Code of Conduct) for the 2024-2025 school year.
4. BE IT RESOLVED, the Board of Education hereby reaffirms Policy #1900 (Title I Parental Involvement) for the 2024-2025 school year.
5. BE IT RESOLVED, the Board of Education hereby approves the District Plans, for the 2024-2025 school year, as presented to the Board at this meeting:
  1. Academic Intervention Service (AIS) Plan
  2. Professional Development Plan (PDP)
  3. Guidance Plan
  4. Special Education Plan
  5. Continuity of Distance Learning Plan

**T. ADOPTION OF RELIGIOUS HOLIDAYS**

1. BE IT RESOLVED, that each of the religious holidays designated by the Commissioner of Education during the school year 2024-2025 on which school must be held, be eliminated from the 2024-2025 State Aid attendance worksheet, if it is in the best interest of the District.

**U. FOOD SERVICES**

1. BE IT RESOLVED, the Board of Education hereby adopts the 2024-2025 Income & Eligibility Guidelines & Policy for Free and Reduced Price Meals, including the Family Income Eligibility Criteria, as presented to the Board at this meeting.
2. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby establishes the following school lunch prices for the 2024-2025 school year:

Grades	Breakfast	Lunch
K-5	\$2.25	\$3.25
6-12	\$2.25	\$3.50

**V. REGULAR BUSINESS MEETING**

**W. APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

1. A motion to approve the minutes of the Special Meeting of June 2, 2024 and Regular Business Meeting of June 13, 2024.

Mrs. Weiss moved and Dr. Siddiqui seconded the motion for Item W.1, as presented to the Board at this meeting.

Motion carried. Vote: 5-yes, 0-no.

**X. SUPERINTENDENT’S REPORT** – Dr. Gayle Steele

**Y. FINANCIAL REPORTS**

1. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby acknowledges receipt for audit of the following reports:
  - a) Treasurer's Report for May, 2024

- b) Revenue Status Report through May 31, 2024
- c) Cash Flow Report for May, 2024
- d) Budget Status Report through May 31, 2024
- e) Trial Balance Report through May 31, 2024
- f) Executive Summary for May, 2024
- g) Budget Transfer Report for May, 2024
- h) School Lunch Fund Report through May 31, 2024

**Z. ACTION ITEMS-PERSONNEL**

1. BE IT RESOLVED, that the Board of Education exercises its option to extend the Agreement dated December 7, 2017 with the Elwood Teachers' Alliance for the provision of the position of Lead Counselor at an annual stipend to perform counseling responsibilities outside the regular workday; and  
BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Carolyn Goudreau as Lead Counselor for the 2024-2025 school year at a stipend of \$15,000.
2. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Diana Gotzen-Berg as Lead Music Teacher for the 2024-2025 school year at a stipend of \$6,000.
3. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the resignation of Mary Trimble, from her position as a Teaching Assistant, contingent on her subsequent appointment as an Elementary Teacher, effective September 2, 2024.
4. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Mary Trimble, possessing Students with Disabilities (all grades) and Childhood Education 1-6 Certificates, to a four-year probationary term as an Elementary Education Teacher, in the Elementary tenure area, effective September 3, 2024 through September 2, 2028 at a salary of \$68,452 (MA Step 2). In order to be eligible for appointment to tenure, said teacher must have at least three years of effective or highly effective APPR ratings pursuant to Education Law Section 3012-d during the four year period prior to the proposed effective date of tenure and may not receive a rating of ineffective during the final year of probation.
5. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Rosemarie Mulligan, possessing Early Childhood Education B-2, English to Speakers of Other Languages and Childhood Education 1-6 Certificates, to a three-year probationary term as an Elementary Education Teacher, in the Elementary tenure area, effective September 3, 2024 through September 2, 2027 at a salary of \$77,734 (MA 30 Step 3). In order to be eligible for appointment to tenure, said teacher must have at least three years of effective or highly effective APPR ratings pursuant to Education Law Section 3012-d during the four year period prior to the proposed effective date of tenure and may not receive a rating of ineffective during the final year of probation.
6. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Angela McDermott, possessing a Library Media Specialist Certificate, to a four-year probationary term as a Library Media Specialist, in

the Library Media Specialist tenure area, effective September 3, 2024 through September 2, 2028 at a salary of \$68,452 (MA Step 2). In order to be eligible for appointment to tenure, said teacher must have at least three years of effective or highly effective APPR ratings pursuant to Education Law Section 3012-d during the four year period prior to the proposed effective date of tenure and may not receive a rating of ineffective during the final year of probation.

7. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Michelle Kretz, possessing School Social Worker and School District Leader Certificates, to a three-year probationary term as an Elementary Special Education Coordinator, in the Social Worker tenure area, effective September 3, 2024 through September 2, 2027 at a salary of \$115,390 (MA 60 Step 12).
8. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the resignation of Brad Stentiford, from his position as a Maintenance Mechanic, effective July 24, 2024.
9. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Peter Severin as an Athletic Security Assistant, for the 2024-2025 school year, with compensation of \$17.00 per hour (not to exceed 22 hours per week).
10. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following rates of pay for the listed temporary, substitute and student employees, for the 2024-2025 school year:

	Rate 7/1/24-12/31/24	Rate 1/1/2025 - 6/30/2025
Poll Clerks/Board of Registration	\$16.00/hour	\$16.50/hour
Inspector of Elections	\$16.00/hour	\$16.50/hour
Summer Grounds	\$16.00/hour	\$16.50/hour
Substitute Paraprofessionals	\$16.00/hour	\$16.50/hour
Substitute Custodial Workers	\$16.00/hour	\$16.50/hour
Substitute Food Service Workers	\$16.00/hour	\$16.50/hour
Substitute Teaching Assistants	\$16.00/hour	\$16.50/hour
Substitute Clerical Workers	\$16.00/hour	\$16.50/hour
Substitute Clerical Workers (Elwood Retired)	\$19.25/hour	\$19.25/hour
Substitute Nurses	\$150.00/day	\$150.00/day
Substitute Teachers	\$120.00/day	\$120.00/day
Permanent Substitutes	\$150.00/day	\$150.00/day
Scoring	\$30.00/hour	\$30.00/hour

11. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Mary Langan as a Permanent Clerical Substitute, with compensation of \$19.00 per hour for the 2024-2025 school year, effective July 1, 2024.
12. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following Permanent Substitute Teachers, to serve at the pleasure of the Board, at a rate of \$150.00 per day worked, effective September 3, 2024 through June 6, 2025:

Victoria Feder  
 Zakiya Celestine  
 Daniel Corazzata  
 Kathleen Maguire (3 days/week)

13. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves 2024 summer hours to the following personnel at James H. Boyd Intermediate School for the purpose of assisting in general clerical responsibilities, with compensation at their 2024-2025 hourly/daily rate of pay:  
 Christine Boschi - up to 20 hours

14. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves up to ten (10) 2024 summer days for Michelle Kretz, for the purpose of reviewing and revising/finalizing 2024-2025 IEP's and 504 Plans, preparing prior written notices for parents, participating in CSE meetings, and planning with the administration for programs for students with disabilities for the 2024-2025 school year, with compensation of \$576.95 per day.

15. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves 2024 summer hours for the following educators, for the purpose of completing curriculum writing over the summer to differentiate existing course curriculums to meet the needs of students with disabilities, with a submission deadline of August 30, 2024, as presented to the Board at this meeting, with compensation of \$66 per hour.

Project	Hours Per Teacher	Teacher(s)
Modified K-5 Art Projects Curriculum Writing	20 Hours	Chris Warren
Modified K-5 Art Projects Curriculum Writing	10 Hours	Domenica Piccoli
Modified K-5 Art Projects Curriculum Writing	10 Hours	Laura Ioviero

16. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves 2024 summer hours for particular teachers as listed, for the purpose of completing curriculum writing, as presented to the Board at this meeting, with compensation of \$66 per hour.

17. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following individual for the Special Education Extended School Year Program which will run for three hours per day for the period July 1, 2024 through August 12, 2024, with compensation as presented or at her 2024-2025 contractual rate in accordance with her respective collective bargaining agreement:

Employee	Title	2024 Hours	Compensation
Tamah Pagan	Paraprofessional	Not to exceed 100 Hours	Employee Hourly Rate

18. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves up to ten (10) days of service for Kelly Fallon for transitional purposes, during the 2024-2025 school year, with compensation of \$1,076 per day.

19. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Irene McLaughlin, as an Interim Director of Human

Resources, to serve at the pleasure of the Board, effective July 12, 2024, with compensation of \$700 per day, pending fingerprint clearance.

20. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following as athletic supervision personnel, for the 2024-2025 school year, with compensation at \$115/Single and \$145/Double, as per the current ETA Contract:  
Richard Friend  
Robert Zimmers  
Christopher Reilly  
Joseph Burke  
Susanne Woods  
Craig Ash  
Anthony Caiazza (pending fingerprint clearance)  
Kelly Hughes
21. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following as volunteer coaches for the 2024-2025 school year:  
-Matthew Still, Craig Ash and Anthony Caiazza (pending fingerprint clearance) volunteer coach for the Varsity and JV Football Programs  
-Jerry Reilly (pending issuance of temporary coaching license) volunteer coach for the EMS Football program and the Varsity Boys' Lacrosse program  
-Joseph Burke as a volunteer assistant for the Cross Country, Winter Track, and Spring Track programs
22. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Craig Ash, James Mauro, TJ Brocking, Nicholas Wagner, Matthew Still, Anthony Caiazza (pending fingerprint clearance), Steven Alesi to the position of Weight Room Supervisor for the 2024-2025 school year, with compensation of \$25 per hour.
23. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following coaches and equipment supervisors, at the corresponding stipends as per the ETA Agreement, for the fall season of the 2024-2025 school year, as presented to the Board at this meeting.
24. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following, for the 2024-2025 school year:  
Amy Chiarello as the Marching Band Color Guard Instructor - \$2,170.00  
Samantha McDermott as the Marching Band Field Instructor - \$2,675.00
25. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby rescinds the June 13, 2024 appointment of Sofia Sencion as a School Psychologist.
26. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby rescinds the June 13, 2024 appointment of Sarah Birkhoff as an ENL Teacher.

27. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves all unit members district-wide to serve, as needed, as chaperones/advisors for Elwood Booster Clubs, SEPTA Clubs, athletic events, dances, and other administration-approved events outside of the school day, with compensation at their hourly rates of pay/per their collective bargaining unit agreement/per the Elwood Booster Club rate per session, within budgeted allocations for the 2024-2025 school year.
28. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Substitutes for the 2024-2025 school year, as presented to the Board at this meeting.

**AA. ACTION ITEMS - BUSINESS**

1. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby recognizes Pupil Benefits Plan, Inc. as the student accident insurance provider effective July 1, 2024.
2. Upon the recommendation of the Superintendent of Schools, a motion to approve the following resolution:  
WHEREAS, It is the plan of a number of public-school districts in Nassau/Suffolk Counties, New York to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2024-2025 school year.  
WHEREAS, ELWOOD UFSD, is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and,  
WHEREAS, ELWOOD UFSD, wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon; therefore,  
BE IT RESOLVED, that the BOARD OF EDUCATION FOR ELWOOD UFSD, hereby appoints Long Island School Nutrition Directors Association Long Island Cooperative to represent it in all matters related above, and,  
BE IT FURTHER RESOLVED, that ELWOOD UFSD Board of Education authorized the above-mentioned cooperative to represent it in all matters leading up to and entering into a contract for the purchase of the above-mentioned commodities, and,  
BE IT FURTHER RESOLVED, that ELWOOD UFSD Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and  
BE IT FURTHER RESOLVED, that ELWOOD UFSD Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).
3. Upon the recommendation of the Superintendent of Schools, a motion to approve the following resolution:  
WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for Tutorial & Special Education Services for Students, Western Suffolk BOCES & Component School Districts – RFP #22/23-04 P-E5I LH, Opened March 30, 2022, Original Term of Contract: July 1, 2022 through June 30, 2023; First Extension of Contract: July 1, 2023 through June 30, 2024; Second Extension of Contract: July 1, 2024 through June 30, 2025;

WHEREAS, the ELWOOD UNION FREE SCHOOL DISTRICT, an educational/municipal corporation is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the District is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, Second Supervisory District of Suffolk County (hereinafter Western Suffolk BOCES) Joint Municipal Cooperative Bidding Initiative in the areas mentioned above; and

WHEREAS, with respect to all activities conducted by the Western Suffolk BOCES, the District wishes to delegate to Western Suffolk BOCES the responsibility for drafting of specifications, advertising for bids/proposals, accepting and opening bids/proposals, tabulating bids/proposals, awarding the bids/proposals, extending awards of bids/proposals, and reporting the results to the District.

BE IT RESOLVED that the District hereby appoints Western Suffolk BOCES to represent it and to act as the lead agent in all matters related to the services as described above; and

BE IT FURTHER RESOLVED that the District hereby authorizes Western Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for Western Suffolk BOCES; and

BE IT FURTHER RESOLVED that this Agreement with the District shall be for a term of one

(1) year as authorized by General Municipal Law §119-o.2.j.

4. BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the foodservice bids awarded by the Long Island School Nutrition Directors' Association (LISNDA), as presented to the Board at this meeting.
5. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Superintendent of Schools is hereby authorized to sign and execute the Memorandum of Agreement dated June 11, 2024 between the District and the Elwood Alliance of Teaching Assistants, as presented to the Board at this meeting, a copy of which Memorandum of Agreement shall be incorporated by reference within the minutes of this meeting.
6. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education President is hereby authorized to sign and execute a Consultant Service Contract with Michael Cunningham and the District, setting forth the terms and conditions for providing professional development services to the District, for the period July, 2024 through June, 2025, and said Contract will be incorporated by reference within the minutes of this meeting.
7. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education President is hereby authorized to sign and execute an Agreement with Seneca Consulting Group, Inc. and the District, setting forth the terms and conditions for providing consulting and Affordable Care Act Administration services to the District, effective July 1, 2024 through June 30, 2025, and said Agreement will be incorporated by reference within the minutes of this meeting.



8. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education President is hereby authorized to sign and execute an Agreement with Lakretz Creative Support Services, Inc. and the District, setting forth the terms and conditions for providing staff development services, effective July 1, 2024 through June 30, 2025, and said Agreement will be incorporated by reference within the minutes of this meeting.
9. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education President is hereby authorized to sign and execute an Agreement with George Nelson and the District, setting forth the terms and conditions for providing artistic and choreography consultation services to the District, effective July 1, 2024 through June 30, 2025, and said Agreement will be incorporated by reference within the minutes of this meeting.
10. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education President is hereby authorized to sign and execute an Agreement with Daytop Preparatory School and the District, setting forth the terms and conditions for providing academic tutoring services to the District, effective July 1, 2024 through June 30, 2025, and said Agreement will be incorporated by reference within the minutes of this meeting.
11. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education President is hereby authorized to sign and execute an Agreement with Elwood Care and the District, setting forth the terms and conditions for providing pre-kindergarten program services to the District, effective September 1, 2024 through June 30, 2025, and said Agreement will be incorporated by reference within the minutes of this meeting.
12. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby declares the following items as surplus and obsolete as they are beyond repair or outdated and allow for their appropriate removal:
  - (1) EMS television
  - (2) EMS Sanders
  - (333) Library Books from Harley Ave Primary School library
13. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education President is hereby authorized to sign and execute Consultant Service Contracts with Dasia Dosette, Maxwell Gazes and Kathryn Kuroda and the District, setting forth the terms and conditions for providing JGHS Marching Band services to the District, effective August 12, 2024, and said Contracts will be incorporated by reference within the minutes of this meeting.
14. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the Board President and Superintendent of Schools to sign and execute a Summer Transportation Contract with Huntington Coach LLC, with a total anticipated annual cost of \$70,000, effective July 1, 2024 through August 23, 2024, and said Summer Transportation Contract will be incorporated by reference within the minutes of this meeting.

15. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the Board President and Superintendent of Schools to sign and execute a Summer Transportation Contract for transportation to the Special Education Program with Huntington Coach LLC, with a total anticipated annual cost of \$60,000, effective July 1, 2024 through August 23, 2024, and said Summer Transportation Contract for the Special Education Program will be incorporated by reference within the minutes of this meeting.

**BB. ACTION ITEMS – SPECIAL EDUCATION**

1. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following individuals, as presented, to provide Intensive Behavioral Intervention Services for the 2024-2025 school year, as mandated by the Committee on Special Education (CSE), with compensation of \$66 per hour.
2. BE IT RESOLVED, upon the recommendation of the Interim Superintendent of Schools, the Board of Education hereby approves the Committee and Subcommittee on Special Education's recommendations for meetings held on 1/31/24, 2/1/24, 2/2/24, 2/7/24, 2/29/24, 3/7/24, 3/12/24, 3/26/24, 4/2/24, 4/4/24, 4/9/24, 4/11/24, 4/15/24, 4/16/24, 4/18/24, 4/29/24, 4/30/24, 5/1/24, 5/2/24, 5/3/24, 5/6/24, 5/8/24, 5/13/24, 5/14/24, 5/15/24, 5/22/24, 5/29/24, 5/30/24, 6/10/24, 6/12/24, 6/14/24, 6/18/24, 6/20/24, 6/21/24, 6/25/24, 6/27/24 and 7/1/24 and the Committee on Preschool Special Education's recommendations for meetings held on 3/8/24, 3/19/24, 4/9/24, 4/12/24, 4/16/24, 4/30/24, 5/3/24, 5/7/24, 5/10/24, 5/14/24, 5/17/24, 5/23/24, 5/28/24, 6/1/24, 6/4/24, 6/6/24, 6/18/24, 6/25/24 and 6/26/24, for students' classifications/placements and/or discontinuance of services.  
BE IT FURTHER RESOLVED, that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

**CC. ACTION ITEMS – OTHER**

1. BE IT RESOLVED, the Board of Education hereby approves the attendance of the Board and the Superintendent of Schools at the annual NYSSBA Convention to be held October 20-22, 2024 in New York, New York.

**DD. POLICIES**

1. Draft Policies Reviewed by the Superintendent of Schools and the Policy Committee and Submitted for a First Reading:
  - 4710 Grading Systems
  - 4740 Honors Rolls
  - 4742 High School Valedictorian and Salutatorian

**EE. ITEMS NOT LISTED ON AGENDA – None**

**FF. RESIDENTS' REMARKS**

The Board encourages all residents to attend its meetings, and this section of the agenda affords them the opportunity to speak. Persons wishing to speak should identify themselves, state whether they are a resident of the Elwood School District and any organization they represent at the meeting. Comments related to district business or any agenda item should be kept as brief as possible and may not exceed three minutes (Board Policy 1230). Questions or comments concerning matters which are not on the agenda will be taken under consideration

and may be discontinued by the President. Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way be violated, is prohibited.

**GG. COMMUNICATIONS – None**

**HH. PROPOSED EXECUTIVE SESSION – 6:20 p.m.**

1. Mrs. Weiss moved and Dr. Siddiqui seconded a motion to enter into Executive Session for the purpose of discussions related to collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law) and discussions regarding the employment history of a particular person at 6:20 p.m.  
Motion carried. Vote: 5-yes, 0-no.

**II. RECONVENE OPEN SESSION – 8:17 p.m.**

Mrs. Weiss moved and Mr. Edwards seconded a motion to reconvene into Open Session at 8:17 p.m.  
Motion carried. Vote: 5-yes, 0-no.

**JJ. ADJOURNMENT – 8:17 p.m.**

Dr. Siddiqui moved and Mrs. Weiss seconded a motion to adjourn the Reorganizational and Regular Business Meeting at 8:17 p.m.  
Motion carried. Vote: 5-yes, 0-no.

Respectfully submitted,

Mary Lou Marx  
District Clerk